



# Thina Seyisi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Am looking for any General or Admin Work

Am Computer Literate

Able to work under pressure

Time Management

Preferred occupation      Personal assistant  
Administrative jobs

Preferred work location      East London  
Eastern Cape

## Contacts and general information about me

Day of birth      1995-09-11 (30 years old)

Gender      Female

Residential location      Butterworth  
Eastern Cape

Telephone number      *Information is available only for registered users.*  
[Sign in](#)

Email address      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period      **nuo 2020.01 iki 2021.09**

Company name      Semi Communications

You were working at:      Generals

Occupation      Assistant

What you did at this job position?      Assisting customers with everything they need

Working period      **nuo 2021.09 iki 2022.02**

Company name      Kaytee Communications

You were working at:      Generals

Occupation      Manager

What you did at this job position?      Managing the Internet Cafe

**Education**

Educational period	<b>nuo 2015.01 iki 2018.01</b>
Degree	Diploma
Educational institution	Walter Sisulu University
Educational qualification	Public Management
I could work	Admin Work

**Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
isiXhosa	fluent	fluent	fluent
English	fluent	fluent	fluent

**Computer knowledge**

I know Microsoft Word, Excel, Powerpoint and Publisher  
 I cant email or do any Internet related

**Conferences, seminars**

I haven't attended any seminars

**Recommendations**

Contact person	Semi Basimike
Occupation	Owner
Company	Semi Communications
Telephone number	0729009639
Email address	bpsemi@gmail.com
Contact person	Kulani Baloyi
Occupation	Owner
Company	Kaytee Communication
Telephone number	0727605595
Email address	kulanibaloyi459@gmail.com

**Additional information**

Your hobbies	Gym Reading
Driver licenses	None
Salary you wish	5000 R per month
How much do you earn now	3000 R per month