



Patricia Thabisile Hlophe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for a Control Operator job in a safety security industry, with the experience of 4 years and more in security company, am interested in opportunity that will utilize my skills and experience in order to create a lasting client impact and build up my employer's reputation as well as establishing my career.

Preferred occupation	Control Room operator Security jobs
	Guards Security jobs
Preferred work location	Midlands KwaZulu-Natal

Contacts and general information about me

Day of birth	1980-12-20 (45 years old)
Gender	Female
Residential location	Midlands KwaZulu-Natal
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2006.06 iki 2008.12
Company name	Willowfountain intermediate school
You were working at:	Secretaries
Occupation	Assistant secretary
What you did at this job position?	Answering calls ,taking messages and handling correspondence,Maintaining diaries and arranging appointments, Typing preparing and collecting reports

Working period	nuo 2009.11 iki 2017.03
Company name	Ilanga security company
You were working at:	Control Room operator
Occupation	CCTV Control room operator
What you did at this job position?	Survivise and direct the activities of assigned staff Coordinate,prioritize assign task and projects ,Assist Supervisor with the development of goals,objectives, policies and procedures
Working period	nuo 2011.10 iki 2012.03
Company name	10111 Centre Hilton
You were working at:	Call Centre agent
Occupation	Radio operator
What you did at this job position?	Computer data capture, Administration duties , Answering telephones

Education

Educational period	nuo 1995.01 iki 1999.11
Degree	Grade 12 / Matric
Educational institution	Kwamthiyane high school
Educational qualification	Certificate
I could work	Administration , Security industry , Receptionist
Educational period	nuo 2006.06 iki 2007.03
Degree	Certificate
Educational institution	Computer College South Africa
Educational qualification	International Computing
I could work	Receptionist and switchboard

Languages

Language	Speaking level	Understanding level	Writing level
English	good	good	good

Computer knowledge

Microsoft Windows
Microsoft Word
Internet & Email Communications
Microsoft Access

Conferences, seminars

Not applicable

Recommendations

Contact person	Mr Samela
Occupation	Site manager
Company	Ilanga Security
Telephone number	0685223622
Email address	cбуuhlophe@gmail.com

Additional information

Your hobbies	Listen to music Watching tv Going out
Driver licenses	None
Salary you wish	R4000.00 R per month
How much do you earn now	R00.00 R per month