



Matshona Rabbie Mogale

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Driver

Because iam good worker and iam willing to learn more

Iam good driver and following road rules

Iam a good candidate because iam a fast learner

Preferred occupation	Car drivers Driver jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1993-12-13 (30 years old)
Gender	Male
Residential location	Sedibeng Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2020.08 iki 2021.09
Company name	Moitec spares and towing track
You were working at:	Managers
Occupation	Sales manager
What you did at this job position?	<ul style="list-style-type: none">• Handle counter Sales.• Receive and fill telephone orders for parts• Fill customer orders from stock and place orders when requested items are out of stock.• Processing and follow up on back orders and communicate delivery dates to customers.• Assist with stock takes and stock balancing.• Locate and label parts and maintain inventory of stock.• Assist with filing of invoices, job cards.• Processing and follow up on outsourced repairs.• Preparing stock order list• Placing orders and price listing

Education

Degree	Grade 12 / Matric
Educational institution	Makgwahleng secondary school
Educational qualification	Matric
I could work	As driver / office administration

Languages

Language	Speaking level	Understanding level	Writing level
Sepedi	very good	very good	very good
English	fluent	very good	good
isiZulu	basic	basic	basic

Computer knowledge

Management Assistant N4

Communication, office practice, Computer practice and intro Information practice

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2019-01-00 (5 years)
Salary you wish	R5000 R per month
How much do you earn now	R3500 R per month