



Siyanda Mokheseng

Curriculum Vitae (CV)

What job i'm looking for? My positive points

To secure a career in reputed organisation which appreciates professional approach and hard work. where's i can utilise my knowledge and various skills in contributing towards fulfilling the organisation growth objectives and develop my career and excel in the related field

Preferred occupation	Administrators Administrative jobs
	Secretaries Administrative jobs
	Personal assistant Administrative jobs
	Filing clerk Administrative jobs
	Data capturers Administrative jobs
	Generals General jobs
	Sales person Sales jobs
Preferred work location	Learnership Other jobs
	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1993-07-12 (32 years old)
Gender	Male
Residential location	kokstad KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2013.05 iki 2015.05
Company name	MOLEFE CONSTRUCTIONS
You were working at:	Supervisor
Occupation	SUPERVISOR
Working period	nuo 2020.09 iki 2022.03
Company name	DEPARTMENT OF EDUCATION
You were working at:	Administrators
Occupation	ADMIN CLERK
What you did at this job position?	APPOINTED AS THE SECRETARY OF QOUTATION SPECIFICATION COMMITTE

Education

Educational period	nuo 2016.01 iki 2017.07
Degree	Certificate
Educational institution	ESAYIDI TVET COLLAGE
Educational qualification	BUSINESS MANAGEMENT N6
I could work	YES.

Educational period	nuo 2008.01 iki 2012.12
Degree	Grade 12 / Matric
Educational institution	CARL MALCOMESS HIGH
Educational qualification	GRADE 12
I could work	YES

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
Sesotho	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent

Computer knowledge

*email platform

*micro softword

Recommendations

*excel

Contact person

Z.P NKOSI

*powerpoint

Occupation

DD : FINANCE

*outlook

Company

DEPARTMENT OF EDUCATION

*internet access

Telephone number

0672279320

*hardcat: assets management system

Email address

nkosize2@gmail.com

*basic accounting system BAS

Additional information

Driver licenses

None

Salary you wish

5000.00 R per month

How much do you earn now

10000.00 R per month