

Nomthandazo Zuma

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Typing and printing, photocopying, data capture.

Preferred occupation Administrators

Administrative jobs

Preferred work location Pretoria / Tshwane

Gauteng

Contacts and general information about me

Day of birth 1985-03-09 (40 years old)

Gender Female

Residential location Pretoria / Tshwane

Gauteng

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

Work experience

Working period **nuo 2020.12 iki 2021.03**

Company name Ekujabuleni primary school

You were working at: Receptionists

Occupation Admin assistant

What you did at this job position? Typing and printing, data capture, photocopying

Working period **nuo 2019.01 iki 2020.11**

Company name Mankonjane primary school

You were working at: Receptionists

Occupation Admin assistant

What you did at this job position? Typing and printing, photocopying, children registration, marks

capturing.

Education

Educational period **nuo 2017.06 iki 2018.12**

Degree Certificate

Educational institution Mnambithi tvet college
Educational qualification Management assistant n6

I could work Admin assistant

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Language	Speaking level	Understanding level	Writing level
English	good	good	very good
isiZulu	very good	very good	very good

Recommendations

Contact person Mem Ushe
Occupation School clerk

Company Ekujabuleni primary school
Telephone number 0733683049/0317071700
Email address Ekjprimary@gmail.com

Additional information

Your hobbies Typing and photocopying

Driver licenses None

Salary you wish 6000 R per month How much do you earn now 3000 R per month