



# Sbonelo Makhubu

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I can work as general worker.

I can work as a receptionist.

I can work as an administrative clerk.

I'm good in communicating with others.

I'm a team player.

I can work under pressure.

I can work extra hours.

I can solve problems.

I can work independently.

I always follow the rules of the organisation in order to achieve the goals of the organisation.

I can adapt easily/ fast learner.

I'm always willing to try and show my abilities.

Preferred occupation

**Miners**

Mining jobs

**Labourers**

Labour jobs

**Team leader**

Management, human resources jobs

**Operations Clerk**

Administrative jobs

Preferred work location

**Balfour**

Mpumalanga

**Johannesburg**

Gauteng

## Contacts and general information about me

Day of birth

1992-06-12 (33 years old)

Gender

Male

Residential location

Johannesburg

Gauteng

Telephone number

*Information is available only for registered users.*[Sign in](#)

Email address

*Information is available only for registered users.*[Sign in](#)**Work experience**Working period **nuo 2016.11 iki 2018.11**

Company name T&amp;S Industrial Cleaning Services.

You were working at: Generals

Occupation Cleaner

What you did at this job position? Cleaning the plant.

Working period **nuo 2021.11 iki 2021.12**

Company name Makro

You were working at: Generals

Occupation General Assistant.

What you did at this job position? Assisting customers and packing the stock.

**Education**Educational period **nuo 2019.01 iki 2021.06**

Degree Certificate

Educational institution Gert Sibande FET College ( Balfour Campus)

Educational qualification Introductory n4, Human Resource management N4,N5 and N6

I could work General Labour. Receptionist, Human Resource management Assistant.Admin clerk.

Educational period **nuo 2014.01 iki 2014.12**

Degree Grade 12 / Matric

Educational institution Klipriver high school

Educational qualification Matric

I could work General Assistant, Receptionist, Admin clerk.

**Languages**

Language	Speaking level	Understanding level	Writing level
English	good	very good	very good

**Computer knowledge**

Microsoft word.

Power point.

Microsoft Excel.

**Conferences, seminars**

N/A

#### Additional information

Your hobbies	Reading novels. Playing football. Socialising and sharing ideas with others.
Driver licenses	None
Salary you wish	10000 R per month
How much do you earn now	0.00 R per month