



Nobuhle Khumalo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Im looking for receptionist job or office admin or can be a personal assistance,im very eager to learn, enthusiastic,passionate,self driven and self motivated, aslo a hard worker and a team player.so im looking for an orgonation to work for, seeking for a challanging oppotunitiy where i can fully use of my skills for the benefits of the organisation. as a have skills my skills are microsoft word,excel,powerpoint,email and internet,able to organise worksheet,and able to work indipendantly.

| | |
|-------------------------|--------------------------|
| Preferred occupation | Generals General jobs |
| Preferred work location | Mpumalanga |

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 1994-10-04 (31 years old) |
| Gender | Male |
| Residential location | Kriel Mpumalanga |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Work experience

| | |
|------------------------------------|---------------------------------|
| Working period | nuo 2020.06 iki 2021.06 |
| Company name | Rise fm community redio station |
| Occupation | presenter |
| What you did at this job position? | Radio presenter |
| Working period | nuo 2019.05 iki 2020.04 |
| Company name | forest logde |
| Occupation | chef |
| What you did at this job position? | front chef |

Education

Educational period **nuo 2010.02 iki 2016.11**
 Degree Grade 12 / Matric
 Educational institution silethukanya high school
 Educational qualification grade 12

Educational period **nuo 2021.01 iki 2021.05**
 Degree Certificate
 Educational institution Inqolobane computy training
 Educational qualification Computer literacy

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| isiZulu | fluent | fluent | fluent |
| English | fluent | good | very good |
| isiXhosa | basic | basic | basic |
| Sesotho | good | good | basic |

Computer knowledge

microsoft word,exel,powerpoint,email,internet,and able to organise work sheet and spreadsheet.

Recommendations

Contact person mr Cebolenkosi Zikhali
 Occupation Tutor
 Company Inqolobane Computer traning
 Telephone number 0825486322

Additional information

Your hobbies writing, cooking, reading books and contributing to a community gatherings.
 Driver licenses None
 Salary you wish R11000 R per month
 How much do you earn now R0 R per month