



# Orifha Ndanduleni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I'm looking for Administrative jobs as is what i studied in tertiary, I'm passionate to follow the dream of being one of the best in terms of Administrative, however I'm the person who really have a passion in terms of exploring and learning different occupations like finance and also on the different industry.

Preferred occupation	Data capturers Administrative jobs
Preferred work location	Brits North West  Pretoria / Tshwane Gauteng  Potchefstroom North West

## Contacts and general information about me

Day of birth	1996-09-28 (29 years old)
Gender	Male
Residential location	Brits North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2021.03 iki dabar</b>
Company name	Count It
You were working at:	Store person
Occupation	Stock counter
What you did at this job position?	Counting stock

## Education

Educational period **nuo 2021.06 iki dabar**  
 Degree Diploma  
 Educational institution Tshwane University of Technology  
 Educational qualification Administrative Management Finance  
 I could work Admin office, data capture and Administrative jobs

Educational period **nuo 2015.12 iki dabar**  
 Degree Grade 12 / Matric  
 Educational institution David Mutshinyalo Secondary school  
 Educational qualification National Curriculum Statement(NCS)

### Languages

Language	Speaking level	Understanding level	Writing level
Tshivenda	fluent	fluent	fluent
English	good	good	good
Sepedi	good	good	basic
Setswana	good	good	basic

### Computer knowledge

I did End User Computer module during the second year at the Tshwane University of Technology.  
 Which consists of  
 Microsoft Word  
 Microsoft Excel  
 Microsoft PowerPoint  
 Microsoft Access and Microsoft Outlook.

### Recommendations

Contact person Mr Nemufulani Justice  
 Telephone number 0721920960

### Additional information

Your hobbies Playing soccer and reading.  
 Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg  
 Driver license from 2019-07-00 (6 years)  
 Salary you wish 7000-14000 R per month  
 How much do you earn now 1700 R per month