



Bridget Zenzile Memela

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Facilities Coordinator. HR CLERK. ADMINISTRATOR.

STRONG CIMPUTER SKILLS

HEALTH & SAFETY REPRESENTATIVES

FINANCE BACKGROUND

OPERATIONS AND MAINTANCE

QUOTATIINS AND APPROVALS

SAP

INTACCT

PROCUREMENT

DEALING WITH SUPPLIERS

STRONG HR BACK GROUND

JOBCARDS

Preferred occupation Management, human resources jobs

Production coordinator
Administrative jobs

Preferred work location Richards Bay
KwaZulu-Natal

Contacts and general information about me

Day of birth 1983-04-27 (42 years old)

Gender Male

Residential location Richards Bay
KwaZulu-Natal

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Education

Educational period **nuo 2008.01 iki 2010.11**
 Degree Diploma
 Educational institution Umfolozi College
 Educational qualification HR
 I could work HR related opening

Educational period **nuo 2017.06 iki 2020.11**
 Degree Certificate
 Educational institution UNISA
 Educational qualification Archives and Records Management
 I could work Administration.

Educational period **nuo 2022.01 iki 2022.11**
 Degree Degree
 Educational institution UNISA
 Educational qualification Community Development
 I could work Anywhere

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	fluent	fluent	fluent

Computer knowledge

Microsoft word
 Microsoft Excel
 Microsoft outlook

Conferences, seminars

Facilities Management in Midrand 31 May-2June 2022
 Icon Conference 3-5 June 2022

Recommendations

Contact person Teresa Winkelmann
 Occupation Facilities Coordinator
 Company Icon SA
 Telephone number 0448840705
 Email address Bmemela@iconsa.co.za

Additional information

Your hobbies	Jogging and reading
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2012-06-00 (13 years)
Salary you wish	15000 R per month
How much do you earn now	19000 R per month