

# **Lungile Cynthia Thabethe**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

General work or administrative work.

Preferred occupation Generals

General jobs

Preferred work location Thabazimbi

Limpopo

Northam Limpopo

## Contacts and general information about me

Day of birth 1990-09-21 (35 years old)

Gender Female

Residential location Thabazimbi

Limpopo

Telephone number Information is available only for registered users.

<u>Sign in</u>

Sign in

## **Work experience**

Working period **nuo 2013.07 iki 2015.01** 

Company name Sitanani Primary school

You were working at: Bookkeeper

Occupation Librarian

What you did at this job position? Responsibilities/Duties: Book accessioning, stock taking,

signing and filing invoices, stacking books, typing and filing monthly reports, compiling and typing school daily news, attend developmental workshops, conduct library activities from grade R to grade 7, assisting learners with research, conduct developmental workshops to the school LMT

Working period **nuo 2016.10 iki 2017.12** 

Company name Rand Outfitters

You were working at: Cashiers

Occupation Cashier and general work

What you did at this job position? Responsibilities/duties:. Representing sales to the customers,

cashier, cleaning the store, mechendasing, packing of new and

old stock in the store room, stock taking( counting)

Working period **nuo 2018.02 iki 2021.10** 

Company name Minenhle pre school

You were working at: Teacher
Occupation Teacher

What you did at this job position? Responsibilities/Duties: cleaning the yard, toilets and classes,

conducting curriculum development to the learners,

conducting physical development to the learners, attending

developmental workshops.

#### **Education**

Educational period **nuo 2004.01 iki 2008.12** 

Degree Grade 12 / Matric

Educational institution Mpuluzi FET School

Educational qualification Matric

I could work Yes

Educational period nuo 2009.01 iki 2009.03

Degree Certificate

Educational institution Intuition College

Educational qualification Certificate in Secretarial and Administration

I could work Administrative, bookkeeping, secretary and general work

## Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
English	very good	very good	very good
Setswana	good	very good	basic
Xitsonga	good	very good	good
SiSwati	fluent	fluent	fluent

### Computer knowledge

Computer literacy

#### Additional information

Driver licenses None

Salary you wish

How much do you earn now

10 000+ R per month

None R per month

in.co.za