



# Mzothando Mbekeni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am Mzothando Mbekeni and I am writing to express myself.

I am the ideal candidate for any Sales and Administration positions because I have the right skills and attitude to perform the job exceptionally well. I am very organised and results driven. I'm passionate about client service. I am a strategic thinker, good planner, and problem solver. I always invest my absolute best in everything I do to achieve great results. I will use all my skills, knowledge and experience to conquer all the challenges that will be allocated to me to make sure that the company achieves its objectives and goals.

I seek an environment in which I can add value, learn, and continue to improve. My attached CV will provide greater details as required and I hope it meets your considerations. I hope to hear from you soon.

Preferred occupation	Administrators Administrative jobs
	Marketing consultant Ads, marketing jobs
	Sales representative Sales jobs
Preferred work location	East London Eastern Cape

## Contacts and general information about me

Gender	Male
Residential location	East London Eastern Cape
Telephone number	Information is available only for registered users. <a href="#">Sign in</a>
Email address	Information is available only for registered users. <a href="#">Sign in</a>

## Work experience

Working period **nuo 2019.01 iki 2021.01**

Company name SAFA Amathole

You were working at: Promoters

Occupation Administrator

What you did at this job position? Answer phone calls and respond to Emails • Assisting in manage departmental budget • Order sporting and office equipment as needed • Schedule fixtures time • Plan fundraisers • Organize sporting event such as tournaments

Working period **nuo 2020.12 iki 2021.04**

Company name Net1 Financial Services

You were working at: Banking

Occupation Representative

What you did at this job position? Persuade customers to activate EasyPay Card and use Greendrod Bank as their chosen Bank • Create persuasive arguments to sell products and services to customers • Create cost-benefit analyses of customers • Maintain positive relationship with customers • Regularly reach out potential customers • Take care of customer complaints quickly and efficiently

### Education

Educational period **nuo 2012.01 iki 2012**

Degree Grade 12 / Matric

Educational institution Masixole High School

Educational qualification Matric/ Grade 12

I could work Anywhere, where am need

Educational period **nuo 2015.02 iki 2017.12**

Degree Diploma

Educational institution Walter Sisulu University

Educational qualification National Diploma Sport Management

I could work In Sport related work

Educational period **nuo 2018.02 iki 2018.12**

Degree Degree

Educational institution Walter Sisulu University

Educational qualification B Tech Marketing

I could work Marketing related work

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent

isiXhosa

fluent

fluent

fluent

### Computer knowledge

Microsoft office

### Recommendations

Contact person Sinethemba Nzanze

Occupation Representative

Company Ne1 Financial

Telephone number 061 223 6289

Contact person Siyabulela Manqunyana

Occupation Administration

Company SAFA Amathole

Telephone number +27 83 500 7824

### Additional information

Your hobbies Playing and watching sports. Listening to music and preset and organization tournaments

Driver licenses None

Salary you wish +- R6000 R per month

How much do you earn now 5000 R per month