



Eunice Palesa Mofokeng

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am very dedicated and hardworking person. Any job that has to do with admin will be much appreciated.

Preferred occupation Personal assistant
Administrative jobs

Preferred work location Middelburg
Eastern Cape

Contacts and general information about me

Day of birth 1998-08-18 (27 years old)

Gender Female

Residential location Sasolburg
Free State

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Education

Educational period **nuo 2018.01 iki 2020.12**

Degree Certificate

Educational institution Maluti tvet college

Educational qualification Office administration L4

I could work Under pressure

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | good | good | good |
| Sesotho | very good | very good | fluent |
| Setswana | very good | good | basic |

Computer knowledge

Excel

Power point

Onenote

Word

Recommendations

| | |
|------------------|---------------------|
| Contact person | Mr sibi |
| Occupation | Lecture |
| Company | Maluti tvet college |
| Telephone number | 0737978833 |

Additional information

| | |
|--------------------------|-------------------------------------|
| Your hobbies | Reading Cooking |
| Driver licenses | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Driver license from | 2022-01-00 (4 years) |
| Salary you wish | 7000 R per month |
| How much do you earn now | 00 R per month |