



Lisakhanya Sandi

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for administration job

i am very head working person ,goal driven, with good communication skills , i am good in time management , i have leadership qualities and trustworthy

Preferred occupation Personal assistant
Administrative jobs

Preferred work location Port Elizabeth
Eastern Cape

Contacts and general information about me

Day of birth 2004-09-27 (21 years old)

Gender Female

Residential location Port Elizabeth
Eastern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Education

Educational period **nuo 2019.06 iki 2019.07**

Degree Certificate

Educational institution workforce training academy pty (Ltd)

Educational qualification business administration

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	fluent	fluent
English	very good	fluent	very good
isiZulu	good	very good	basic

Computer knowledge

i do have computer knowledge

i have certificate in basic introduction to computer i can work with Microsoft office /Microsoft word ,i can use PowerPoint and a leattle bit of excel

Recommendations

Contact person	Daveden Goliath
Occupation	212B SECOND FLOOR PIER 14 SHOPPING CENTER
Company	workforce training academy
Telephone number	0414870473

Additional information

Your hobbies	my hobbies are spar treatment stress relief
Driver licenses	None
Salary you wish	15 000 R per month