



# Nomthandazo Mnguni

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Im looking for general work to drive and to work in the office as I have a certificate in project management skills and office administration level 2 to 4. I am also a hard worker I have been driving since 2006 different cars and trucks as I hold a code licence I'm also a good and disciplined drive my licence is still clean no tickets nothing since I got the licence.

Preferred occupation                      Car drivers  
Driver jobs

Preferred work location                      Secunda  
Mpumalanga

## Contacts and general information about me

Day of birth                                      1984-01-12 (42 years old)

Gender    Female

Residential location                              Embalenhle  
Mpumalanga

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
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## Work experience

Working period                                      **nuo 2019.10 iki 2022.06**

Company name                                      Department of sports Arts culture and recreation

You were working at:                              Project Planner

Occupation    Project planning and artists director

What you did at this job position?              I was planning events for the department of sports Arts culture and recreation and teaching drama and theatre to the youth and community as a whole

|                                    |  |
|------------------------------------|--|
| Working period                     | <b>nuo 2020.04 iki 2022.09</b>   |
| Company name                       | Woza Africa arts promoters   |
| You were working at:               | Car drivers  |
| Occupation                         | Messenger  |
| What you did at this job position? | Typing , photocopying , filling applications and collecting posts, mails and driving artists to performance around |

### Education

|                           |   |
|---------------------------|---|
| Educational period        | <b>nuo 2004.01 iki 2021.02</b>  |
| Degree                    | Certificate   |
| Educational institution   | Sedibeng TVET college   |
| Educational qualification | Office administration level 2-4   |
| I could work              | As a driver and also as an office administration, project management and planning |

### Languages

| Language  | Speaking level | Understanding level | Writing level |
|-----------|----------------|---------------------|---------------|
| isiZulu   | fluent         | very good           | very good     |
| English   | fluent         | very good           | very good     |
| Afrikaans | basic          | very good           | good          |

### Computer knowledge

I'm good with ms word PowerPoint presentation and Microsoft Outlook

### Conferences, seminars

Yes I have attended a seminar for 2 days in Pretoria hotel were I got a certificate in project management skills level 5

### Recommendations

|                  |  |
|------------------|--|
| Contact person   | Khosi Motaung                                    |
| Occupation       | South corridor Arts management                   |
| Company          | Department of sports Arts culture and recreation |
| Telephone number | 0834479492                                       |
| Email address    | khosimotaung@gauteng.gov.za                      |

### Additional information

|                     |  |
|---------------------|--|
| Your hobbies        | My hobbies are I like to read books, Playing soccer, and dancing also going to the gym |
| Driver licenses     | C1 Heavy Vehicle 3,500kg - 16,000kg  |
| Driver license from | 2006-06-00 (19 years)  |

|                          |                   |
|--------------------------|-------------------|
| Salary you wish          | 16000 R per month |
| How much do you earn now | 500 R per month   |