



# Lindokuhle Jack

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Good afternoon Recruiting Manager

I am writing to express my interest in the job opening that you have posted. I believe my skills and previous experience make me a perfect candidate for the position. I am eager to put my abilities to work for your company.

In my previous job I was responsible handling customer enquiries and giving feedback, ensuring good customer service is met all the time. Sometimes I would assist my manager with administrative operations, greeting clients and visitors and handling thier enquiries. Handling and organizing office filling system efficiently, maintaining stationary, office equipment and inventory.

I am confident that I can bring the same level of excellence to your organization and be a valuable asset for your company.

I would appreciate the opportunity to discuss my application further with you in person.

Sincerely,

Lindokuhle Jack

Preferred occupation

Sales consultant  
Sales jobs

Sales administartor  
Sales jobs

Preferred work location

Bhisho  
Eastern Cape

## Contacts and general information about me

Day of birth	1995-03-16 (30 years old)
Gender	Male
Residential location	Eastern Cape

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

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#### **Additional information**

Salary you wish

9000 R per month

How much do you earn now

9800 R per month