

## Lindokuhle Jack

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Good afternoon Recruiting Manager

I am writing to express my interest in the job opening that you have posted. I believe my skills and previous experience make me a perfect candidate for the position. I am eager to put my abilities to work for your company.

In my previous job I was responsible handling customer enquiries and giving feedback, ensuring good customer service is met all the time. Sometimes I would assist my manager with administrative operations, greeting clients and visitors and handling thier enquiries. Handling and organizing office filling system efficiently, maintaining stationary, office equipment and inventory.

I am confident that I can bring the same level of excellence to your organization and be a valuable asset for your company.

I would appreciate the opportunity to discuss my application further with you in person.

Sincerely,

Lindokuhle Jack

Preferred occupation

Sales consultant Sales jobs

Sales administartor Sales jobs

Preferred work location

**Bhisho** Eastern Cape

## Contacts and general information about me

Day of birth1995-03-16 (29 years old)GenderMaleResidential locationEastern Cape

Telephone number	Information is available only for registered users. <mark>Sign in</mark>
Email address	Information is available only for registered users. <mark>Sign in</mark>
Additional information	
Salary you wish	9000 R per month
How much do you earn now	9800 R per month