



# Keneilwe Diale

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Good Day,

I hereby forward my curriculum vitae. I wish to apply for the position available in your organisation. I am confident that I have the knowledge and skills to professionally fulfill the position as required by the organisation. I am eager to enhance and refine my personal development within the organisation and take on the challenges that lie ahead.

I thank you for the time and it would be a sincere pleasure to hear back from you.

Kind Regards Keneilwe Diale

Preferred occupation	Administrators Administrative jobs
Preferred work location	Rustenburg North West

## Contacts and general information about me

Day of birth	1990-06-25 (35 years old)
Gender	Female
Residential location	Rustenburg North West
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2017.03 iki dabar**  
 Company name Avis car rental  
 You were working at: Sales agent  
 Occupation Rental Sales Agent  
 What you did at this job position? Daily fleet management, requesting cars an license disks. Assisting Clint's with rental procedure, sales and vehicle tracing and inventory. Administration duties. Fleet request. Batching. Ordering stock and Daily banking

Working period **nuo 2015.09 iki 2017.02**  
 Company name Andrews filling station  
 You were working at: Administrators  
 Occupation Administrator  
 What you did at this job position? Ordering petrol and oils. Inventory, assisting cashiers with cash up. Assisting SBV with cash collection. Administration duties. Answering phone and emails

Working period **nuo 2010.12 iki 2011.01**  
 Company name Mr Price  
 You were working at: Sales person  
 Occupation Cashier  
 What you did at this job position? Assisting customers with purchasing, returns and refunds. Housekeeping and merchandising and ensuring a strong sales drive

#### Additional information

Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg  
 Driver license from 2012-10-00 (13 years)  
 Salary you wish 13000 R per month  
 How much do you earn now R12000 R per month