



Keneilwe Diale

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good Day,

I hereby forward my curriculum vitae. I wish to apply for the position available in your organisation. I am confident that I have the knowledge and skills to professionally fulfill the position as required by the organisation. I am eager to enhance and refine my personal development within the organisation and take on the challenges that lie ahead.

I thank you for the time and it would be a sincere pleasure to hear back from you.

Kind Regards Keneilwe Diale

Preferred occupation	Administrators Administrative jobs
Preferred work location	Rustenburg North West

Contacts and general information about me

Day of birth	1990-06-25 (35 years old)
Gender	Female
Residential location	Rustenburg North West
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2017.03 iki dabar
Company name	Avis car rental
You were working at:	Sales agent
Occupation	Rental Sales Agent
What you did at this job position?	Daily fleet management, requesting cars an license disks. Assisting Clint's with rental procedure, sales and vehicle tracing and inventory. Administration duties. Fleet request. Batching. Ordering stock and Daily banking
Working period	nuo 2015.09 iki 2017.02
Company name	Andrews filling station
You were working at:	Administrators
Occupation	Administrator
What you did at this job position?	Ordering petrol and oils. Inventory, assisting cashiers with cash up. Assisting SBV with cash collection. Administration duties. Answering phone and emails
Working period	nuo 2010.12 iki 2011.01
Company name	Mr Price
You were working at:	Sales person
Occupation	Cashier
What you did at this job position?	Assisting customers with purchasing, returns and refunds. Housekeeping and merchandising and ensuring a strong sales drive

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2012-10-00 (13 years)
Salary you wish	13000 R per month
How much do you earn now	R12000 R per month