



Yasmeen Akiemdien

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for something in the admin field, paper work etc. I have qualifications in bookkeeping aswell.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Cape Town Western Cape

Contacts and general information about me

Day of birth	1985-10-28 (40 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2022.05 iki 2022.08
Company name	Colleges of medicine of South Africa
You were working at:	Debotors clerk
Occupation	Debt collector
What you did at this job position?	Call doctors and confirm payment
Working period	nuo 2021.06 iki 2021.08
Company name	Colleges of medicine of South Africa
You were working at:	Debotors clerk
Occupation	Debt collector
What you did at this job position?	Call doctors and confirm payment

Working period **nuo 2020.10 iki 2021.04**
 Company name Parks and recreation city of cape town
 You were working at: Cashiers
 Occupation Till operator
 What you did at this job position? Work on till ,assist around the pool area and general work

Working period **nuo 2014 iki 2017**
 Company name Woolworths
 You were working at: Cashiers
 Occupation Till operator
 What you did at this job position? Assist customers at the till, sales, customer service

Working period **nuo 2011 iki 2014**
 Company name Golden chicken and egg
 You were working at: Cashiers
 Occupation Till operator
 What you did at this job position? Assist customers at the till

Education

Educational period **nuo 2022.03 iki 2022.09**
 Degree Certificate
 Educational institution KI bookkeeping
 Educational qualification Bookkeeper
 I could work As a administrator or bookkeeper

Educational period **nuo 2019 iki 2020**
 Degree Grade 12 / Matric
 Educational institution School for Africa
 Educational qualification Matric certificate

Degree Certificate
 Educational institution Pro Business Academy
 Educational qualification Business Administration

Degree Diploma
 Educational institution Havatech Pretoria
 Educational qualification Hardware and software

Languages

Language	Speaking level	Understanding level	Writing level
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English	fluent	fluent	fluent
Afrikaans	very good	very good	very good

Computer knowledge

Ms word, excel, power point, publisher, typing and filing ,Met-microsoft ,50cza-sage 50c pastel partner intermediate, SAGT-Sage Africa- bookkeeping fundamentals

Recommendations

Contact person	Edgar Thomas
Occupation	Stakeholders relations manager
Company	Colleges of medicine of South Africa
Telephone number	0826607415
Email address	edgar.thomas@cmsa.co.za
Contact person	Herlien Van Rooyen
Occupation	Stakeholders relations manager
Company	Colleges of medicine of South Africa
Telephone number	0834494307
Email address	Herlien.vanrooyen@cmsa.co.za
Contact person	Sean Gordon
Occupation	Facility officer
Company	City of Cape Town, parks and recreation
Telephone number	0721061617
Email address	Sean.Gordon@capetown.gov.za
Contact person	Melissa Stevens
Occupation	Supervisor
Company	Woolworths
Telephone number	0838776206
Contact person	Rushana
Occupation	Manager
Company	Golden chicken and egg
Telephone number	0714298200

Additional information

Your hobbies	Watching movies, going for walks, family time.
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2015-08-00 (10 years)