



Vhulenda Deborah Ramudingane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- * I'm good with computer
- * I've got good communication skills
- * I'm a fast learner
- * I'm always positive with what ever I'm doing
- * I will to learn new things

Preferred occupation	Debtors clerk
	Administrative jobs
	Shop assistants
	Retail, store jobs
	Receptionist
	Administrative jobs
	Administrators
Preferred work location	Administrative jobs
	Filing clerk
	Administrative jobs
	Data capturers
	Administrative jobs
	Cleaners
	Labour jobs
	Generals
	General jobs
	Johannesburg
	Gauteng

Contacts and general information about me

Day of birth	1992-01-11 (32 years old)
Gender	Female
Residential location	East Rand
	Gauteng
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period **nuo 2021.11 iki 2022.08**
 Company name Magagula Primary school
 You were working at: Part time jobs
 Occupation Office administrator
 What you did at this job position? Receptionist

Working period **nuo 2020.07 iki 2020.09**
 Company name Spec savers
 You were working at: Shop assistants
 Occupation Receptionist
 What you did at this job position? Receptionist

Working period **nuo 2019.05 iki 2020.04**
 Company name Carnival City
 You were working at: Receptionists
 Occupation Maintenance administrator
 What you did at this job position? Maintenance administrator

Education

Educational period **nuo 2013.01 iki 2015.12**
 Degree Certificate
 Educational institution Ekurhuleni West College
 Educational qualification Office Administrator L4

Educational period **nuo 2016.07 iki 2018.06**
 Degree Certificate
 Educational institution Ekurhuleni West College
 Educational qualification Management Assistant N6

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Tshivenda	fluent	fluent	fluent
isiZulu	very good	very good	good
Sepedi	good	good	good

Computer knowledge

* Email

* Publisher

* Microsoft word

Recommendations

* Excel

Contact person	N Mabote
Occupation	Ex- mentor
Company	Magagula Primary school
Telephone number	0825565437

Contact person	D Thafene
Occupation	Ex supervisor
Company	Carnival city
Telephone number	0118987572

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2021-03-00 (3 years)
Salary you wish	R4000-R6000 R per month
How much do you earn now	Nothing R per month