



Puseletso Flora Ntsane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for administrative job . I'm a hard worker, passionate about administrative, able to work under pressure.

| | |
|-------------------------|-------------------------------------|
| Preferred occupation | Receptionist Administrative jobs |
| Preferred work location | Harrismith Free State |

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 2001-01-12 (23 years old) |
| Gender | Female |
| Residential location | Harrismith Free State |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Education

| | |
|---------------------------|-------------------------------------|
| Educational period | nuo 2021.07 iki 2021.10 |
| Degree | Certificate |
| Educational institution | Career Computer College |
| Educational qualification | Computer |
| I could work | Any kind of job related to computer |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | very good | very good | very good |

Computer knowledge

I know computer , Ms word, Ms exel , Ms power point ,ect.

Conferences, seminars

N/A

Recommendations

| | |
|------------------|------------|
| Contact person | KF Molai |
| Occupation | Clerk |
| Company | SAPS |
| Telephone number | 0736870215 |

Additional information

| | |
|-----------------|---|
| Your hobbies | I usually keep my self busy on my laptop, or watch TV. Spend time with family . |
| Driver licenses | None |
| Salary you wish | 5 000 R per month |