



Philile Ngema

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm an energetic lady by the name of Philile Ngema. I'm a fast learner hence I have much experience in administrative work. I can handle working under pressure and I go even extra mile when doing my jobs. I have more than 10 years of administrative work. I put more effort on my work and I can work under no supervision. I'm a critical thinker I'm able to solve problems I encounter at work.

Below I have mentioned few duties Im familiar with
Administrative job.

Typing, data capturing, human resources, payroll, and many other clerical duties.

Preferred occupation Administrators
 Administrative jobs

Preferred work location Durban City
 KwaZulu-Natal

Contacts and general information about me

Day of birth	1988-05-17 (37 years old)
Gender	Female
Residential location	Durban City KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish	R 10000 R per month
How much do you earn now	R 4000 R per month