



Patricia Zethu Mkhize

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Any job that I will meet the requirements on since I do have an advanced diploma in computer literacy, good computing skills, communication skills, an more.

Preferred occupation	Receptionist Administrative jobs
Preferred work location	Durban City KwaZulu-Natal

Contacts and general information about me

Day of birth	1996-06-01 (29 years old)
Gender	Female
Residential location	Pinetown KwaZulu-Natal
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Work experience

Working period	nuo 2020.02 iki 2021.02
Company name	Capitec bank
You were working at:	Banking
Occupation	Atm assistant
What you did at this job position?	Atm manager

Working period	nuo 2022.06 iki 2022.11
Company name	Maxlaw credit legal
You were working at:	Call Centre agent
Occupation	Agent
What you did at this job position?	Sale's agent

Education

Educational period	nuo 2006.01 iki 2013.12
Degree	Grade 12 / Matric
Educational institution	Kwagiba high school
Educational qualification	Grade 12
I could work	Yes I can work anywhere

Educational period	nuo 2014.01 iki 2015.12
Degree	Diploma
Educational institution	Avuxeni academy
Educational qualification	Diploma in computer literacy
I could work	Yes I can

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	very good	very good	very good

Computer knowledge

Spreadsheet application to create adit spreadsheet, Microsoft Office, Microsoft excel, demonstrates and understanding of prenciples of internet and world, wide - wab, desk top publishing, operate pc systems, create merged documents, send and receive emails, prepare and produce presentations, work with simple data basis, desktop pablishing, bookkeeping purposes.

Recommendations

Contact person	Sizwe Ngubane
Occupation	Supervisor
Company	Capitec
Telephone number	0695431307
Email address	

Additional information

Your hobbies	Reading, personal adviser, motivator
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2015-02-00 (10 years)
Salary you wish	5000 R per month
How much do you earn now	3000 R per month