



Chuma Ralushe

What job i'm looking for? My positive points

My name is Chuma Ralushe, I am a 3rd year student at Boston City Campus studying Bachelor of Social Sciences. Because I want to have working experience, I am up for any job that will improve my skills (customer service, communication, organisational skills). I will take any position (cashier, call centre, admin, receptionist). I am thrilled to express my interest and I am pleased to submit my application for consideration for the available position with your team. Given my background in the fieldwork space being a event surveyor working for Knysna Municipality and computer literacy, I feel I am in a great position to make a positive impact with your services. I am excited to learn about this position and I believe my strong communication and time management skills will help me excel as an employee at your company.

As a recent certificate for Office Assistance holder from Boston City Campus, I gained so much knowledge on Computer Literacy, Business and Financial management. As I was performing great and getting high grades, I managed to get a bursary. I learned how to operate MS Office and created a website for mental health (Health Minds).I can apply these same skills to create thoughtful and engaging marketing materials for your clients.

I am a strongly energized individual who is filled with motivation. If I were to work for your company, I would enjoy expanding my skills as I create informative material that captures the attention of your clients' target audiences. In addition to this, I am responsible, reliable and can always demonstrate positive professional conduct.

I am very excited to learn more about your company and to develop my skills further. Thank you for your time and I expectantly wait to hear a positive response from you.

Preferred occupation Cashiers
Retail, store jobs

Preferred work location Northern Suburbs
Western Cape

Contacts and general information about me

Day of birth	2001-08-11 (24 years old)
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Gender Female

Residential location Northern Suburbs
Western Cape

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

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Work experience

Working period **nuo 2016.06 iki 2016.07**

Company name Knysna Municipality

You were working at: Part time jobs

Occupation Event surveyor

What you did at this job position? I was taking surveys of people who attended the Knysna Oaster Festival, to get a capture people's experiences of the events that were there and hear their complaints. I was working for the Knysna Municipality during winter holidays. 2 times.

Education

Educational period **nuo 2020.01 iki 2020.11**

Degree Certificate

Educational institution Boston City Campus

Educational qualification Office Assistant

I could work Receptionist, admin

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	fluent	fluent
isiXhosa	fluent	fluent	fluent

Additional information

Your hobbies Essay writer
Artist (drawing)
Content creator

Salary you wish R2500 R per month