



# Rosa Yolanda Manuel

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I wish to submit my resume for any type of administrative job, it can be entry level or middle management work. I can do anything from book keeping, accounting, secretary work to supervising and even assisting with auditing.

I've worked as a legal clerk for 3 years and I managed and banked state funds. I also did administrative duties such as receiving of traffic tickets, loading them and handling warrants of arrests as well as handling business licenses just to name a few.

I am in possession of an Honours Degree in Public Management and it's a broad course thus allows me to have the necessary knowledge on almost every field of political sciences, management, Human Resources and administrative services.

Preferred occupation                      Administrators  
Administrative jobs

Operations Clerk  
Administrative jobs

Preferred work location                      Danielskuil  
Northern Cape

Kimberley  
Northern Cape

## Contacts and general information about me

Day of birth                                      1994-06-13 (31 years old)

Gender    Female

Residential location                              Postmasburg  
Northern Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Additional information

Salary you wish                                      12000 R per month

How much do you earn now

Unemployed by resignation. No salary. R per month