

Rosa Yolanda Manuel

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I wish to submit my resume for any type of administrative job, it can be entry level or middle management work. I can do anything from book keeping, accounting, secretary work to supervising and even assisting with auditing.

I've worked as a legal clerk for 3 years and I managed and banked state funds. I also did administrative duties such as receiving of traffic tickets, loading them and handling warrants of arrests as well as handling business licenses just to name a few.

I am in possession of an Honours Degree in Public Management and it's a broad course thus allows me to have the necessary knowledge on almost every field of political sciences, management, Human Resources and administrative services.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Operations Clerk Administrative jobs
	Danielskuil Northern Cape
	Kimberley Northern Cape

Contacts and general information about me

Day of birth	1994-06-13 (31 years old)
Gender	Female
Residential location	Postmasburg Northern Cape
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Additional information

Salary you wish

How much do you earn now

Unemployed by resignation. No salary. R per month