



# Kearabetswe Serenaty Phakedi

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

A job that challenges me into motivating me to learn more about the industry. I am good with my hands and I adapt easily. I work with people and books and files. Note taking and researching. Secretarial office work. I drive too, I have a code 10 drivers license.

Preferred occupation

**Secretaries**  
Administrative jobs

**Truck drivers**  
Driver jobs

**Miners**  
Mining jobs

**Receptionists**  
Hotel jobs

**Car drivers**  
Driver jobs

**Filing clerk**  
Administrative jobs

**Personal assistant**  
Administrative jobs

**Trucking manager**  
Driver jobs

Preferred work location

**Kathu**  
Northern Cape

**Pretoria / Tshwane**  
Gauteng

**Rustenburg**  
North West

**Mahikeng / Mafikeng**  
North West

**Welkom**  
Free State

**Carnarvon**  
Northern Cape

**Postmasburg**  
Northern Cape

**Zeerust**  
North West

**Fochville**  
North West

**Johannesburg**  
Gauteng

**Colesberg**  
Northern Cape

**Alexander Bay**  
Northern Cape

**Kuruman**  
Northern Cape

**Sutherland**  
Northern Cape

**Drakensberg**  
KwaZulu-Natal

**Bloemfontein**  
Free State

**Barberton**  
Mpumalanga

**Kimberley**  
Northern Cape

**Cape Town**  
Western Cape

**Eden**  
Western Cape

**Central Karoo**  
Western Cape

### **Contacts and general information about me**

Day of birth 2001-12-21 (24 years old)

Gender Female

Residential location Kimberley  
Northern Cape

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address *Information is available only for registered users.*  
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### **Work experience**

Working period	<b>nuo 2021.09 iki 2022.12</b>
Company name	Keipolelse funerals
You were working at:	Part time jobs
Occupation	Support staff
What you did at this job position?	I served water and set up tents and chairs

### **Education**

Educational period	<b>nuo 2021.07 iki 2022.12</b>
Degree	Diploma
Educational institution	Northern Cape Urban TVET College
Educational qualification	Tourism Management

### **Languages**

<b>Language</b>	<b>Speaking level</b>	<b>Understanding level</b>	<b>Writing level</b>
English	very good	very good	very good
Afrikaans	very good	very good	very good
Setswana	good	very good	very good
isiXhosa	basic	basic	do not know

### **Computer knowledge**

I have a N4 level in computer

### **Conferences, seminars**

I have attended a few conferences and seminars in my college days. I was part of the colleges Student Representative Council. My position was campus Chairperson and secretary General of the Northern Cape urban tvet college.

### **Additional information**

Your hobbies	Sketching, Hiking, cooking, cycling, interior design
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2022-11-00 (3 years)
Salary you wish	15 000 R per month
How much do you earn now	600 R per month