



Bernice Monkoe

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for an administrative posts, cleaners and Marketing posts that will help me grow with the company and gain work experience and to gain knowledge and skills.

Preferred occupation	Administrators Administrative jobs
	Personal assistant Administrative jobs
	Receptionist Administrative jobs
	Marketing assistant Ads, marketing jobs
Preferred work location	Pretoria / Tshwane Gauteng
	Cape Town Western Cape
	Middelburg Mpumalanga
	Rustenburg North West

Contacts and general information about me

Day of birth	1998-07-19 (25 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.09 iki 2022.08
Company name	Metrolifestyle Home and Fabrics
You were working at:	Control Room operator
Occupation	Camera Operator & Receptionist
What you did at this job position?	Report daily about the ins and out of customers in the complex, work with security details, work with managers and CEO also with M.D, work with I.T group and also work with Receptionist.

Education

Educational period	nuo 2017.03 iki 2021.05
Degree	Diploma
Educational institution	Boston City Campus and Business College
Educational qualification	Diploma in Marketing Management
I could work	As a marketing researcher, marketing consultant, marketing strategy, marketing sales Assistant

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
Setswana	very good	very good	very good

Computer knowledge

Microsoft Office

Excel

PowerPoint

Dairy keeper

Internet access

Folder handler

Calendar keeper

Additional information

Driver licenses	None
Salary you wish	15000 R per month