



Mmaphuti Fridah Kekana

Curriculum Vitae (CV)

What job i'm looking for? My positive points

For the past 7 years i have been working as a data capture, receptionist and doing administrative duties(typing, copying and filing. therefore i believe my skillset and experience would make me valuable as set to your organization.

Preferred occupation	Administrators Administrative jobs
	Data capturers Administrative jobs
	Receptionist Administrative jobs
Preferred work location	Mokopane / Potgietersrus Limpopo

Contacts and general information about me

Day of birth	1989-06-10 (36 years old)
Gender	Female
Residential location	Mokopane / Potgietersrus Limpopo
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2011.06 iki 2014.10
Company name	South African Police Services
Occupation	Data capture
What you did at this job position?	Contract ended
Working period	nuo 2021.07 iki dabar
Company name	Ndlovu Care Group
You were working at:	Medical receptionist
Occupation	Receptionist/Administrator
What you did at this job position?	Current employer

Education

Educational period	nuo 2002.01 iki 2006.12
Degree	Grade 12 / Matric
Educational institution	Lamola Secondary School
Educational qualification	Umalusi Certificate
Educational period	nuo 2010.02 iki 2011.12
Degree	Diploma
Educational institution	Pc Training and Business College
Educational qualification	Diploma : Business Administration specializing in Human Resource Management

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

Recommendations

Contact person	Mmaphuti Fridah Mmaphuti
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Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2009-06-00 (16 years)
Salary you wish	15000 R per month
How much do you earn now	10000 R per month