



Elsie Van Wyk

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Good computer skills. Fast learner. Can work on my own also in a team. Good knowledge of stock procurement and management management.

Still very active and energetic.

Preferred occupation Administrators
Administrative jobs

Buyer
Retail, store jobs

Preferred work location North West

Lydenburg
Mpumalanga

Contacts and general information about me

Day of birth 1979-09-21 (46 years old)

Gender Female

Residential location Lydenburg
Mpumalanga

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2023 iki 2024**

Company name Cannosia Training

You were working at: Buyer

Occupation buyer and sales

What you did at this job position? contact clients send emails, please do quotations, Order stock, and book in and invoicing of clients. thank you

Working period	nuo 2019.09 iki 2023.04
Company name	4U Office National
You were working at:	Buyer
Occupation	Buyer
What you did at this job position?	Stock procurement, and Seeing Reps, I was ordering stock and capturing the invoices. Checking prices. Handling sales orders from reps, Stock takes.

Computer knowledge

Woord, Excel, PowerPoint. IQ, and Ultisales. Microsoft Outlook.

Additional information

Driver licenses	B Light Vehicle ≤ 3,500kg
Salary you wish	10000 R per month
How much do you earn now	8000 R per month