



# Zingisa Zee Ntlokolo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a caregiver position. I love people and I love helping those who can't help themselves. I am very passionate about my job. I am reliable, trustworthy, humble, hard working and most of all very funny to be around with. When given an opportunity I always make sure they I meet my deadlines. I possess all the necessary skills, qualifications and experience for this job and I am a fast learner who can work under minimal supervision. I adapt very easily in any new working environment.

Preferred occupation	Medicine, healthcare, nursing jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Gender	Female
Residential location	South Coast (Ugu) KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2005.01 iki 2008.12</b>
Company name	Mbango valley association
You were working at:	Nurses
Occupation	Caregiver
What you did at this job position?	I did all the nursing assistant duties, formulate progress reports, monitor vital signs of patients, hygienic care ,feeding, medication taking, meal preparations, escorting patients to their appointment & provide patients with basic needs

Working period	<b>nuo 2020.04 iki 2023</b>
Company name	Amadiba clinic
You were working at:	Nurses
Occupation	Data capturer
What you did at this job position?	Basic administrative work,pulling in & out of patients files,data capturing,covid 19 registration, issuing of vaccination proofs

Working period	<b>nuo 2018.03 iki 2023</b>
Company name	Dayaram dental surgery
You were working at:	Doctors
Occupation	Dental receptionist
What you did at this job position?	General administrative work, appointment making,stock control, taking calls & relaying messages effeciently,billing patients accordingly

### Education

Educational period	<b>nuo 1993.01 iki 1995.12</b>
Degree	Grade 12 / Matric
Educational institution	Bizana village high
Educational qualification	Matric
I could work	Yes

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
Afrikaans	basic	basic	basic

### Computer knowledge

Computer literate. I have a certificate

### Recommendations

Contact person	Derby Odendaal
Occupation	Carer facilitator
Company	Mbango valley association
Telephone number	0396825251

Contact person Thabisile Lukhophe  
Occupation Operational manager assistant  
Company Amadiba clinic  
Telephone number 0637122552

Contact person Pradit Dayaram  
Occupation Dentist  
Company Dayaram dental surgery  
Telephone number 0847114669

#### **Additional information**

Your hobbies Reading, watching TV, singing, gardening  
Driver licenses C1 Heavy Vehicle 3,500kg - 16,000kg  
Driver license from 1999-01-00 (27 years)  
Salary you wish 8500 R per month  
How much do you earn now 5000 R per month