



# Zingisa Zee Ntlokolo

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for a caregiver position. I love people and I love helping those who can't help themselves. I am very passionate about my job. I am reliable, trustworthy, humble, hard working and most of all very funny to be around with. When given an opportunity I always make sure they I meet my deadlines. I possess all the necessary skills, qualifications and experience for this job and I am a fast learner who can work under minimal supervision. I adapt very easily in any new working environment.

Preferred occupation	Medicine, healthcare, nursing jobs
Preferred work location	Pretoria / Tshwane Gauteng

## Contacts and general information about me

Gender	Female
Residential location	South Coast (Ugu) KwaZulu-Natal
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2005.01 iki 2008.12</b>
Company name	Mbango valley association
You were working at:	Nurses
Occupation	Caregiver
What you did at this job position?	I did all the nursing assistant duties, formulate progress reports, monitor vital signs of patients, hygienic care ,feeding, medication taking, meal preparations, escorting patients to their appointment & provide patients with basic needs

Working period **nuo 2020.04 iki 2023**  
 Company name Amadiba clinic  
 You were working at: Nurses  
 Occupation Data capturer  
 What you did at this job position? Basic administrative work,pulling in & out of patients files,data capturing,covid 19 registration, issuing of vaccination proofs

Working period **nuo 2018.03 iki 2023**  
 Company name Dayaram dental surgery  
 You were working at: Doctors  
 Occupation Dental receptionist  
 What you did at this job position? General administrative work, appointment making,stock control, taking calls & relaying messages effeciently,billing patients accordingly

### Education

Educational period **nuo 1993.01 iki 1995.12**  
 Degree Grade 12 / Matric  
 Educational institution Bizana village high  
 Educational qualification Matric  
 I could work Yes

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
Afrikaans	basic	basic	basic

### Computer knowledge

Computer literate. I have a certificate

### Recommendations

Contact person Derby Odendaal  
 Occupation Carer facilitator  
 Company Mbango valley association  
 Telephone number 0396825251

Contact person	Thabisile Lukhophe
Occupation	Operational manager assistant
Company	Amadiba clinic
Telephone number	0637122552

Contact person	Pradit Dayaram
Occupation	Dentist
Company	Dayaram dental surgery
Telephone number	0847114669

#### **Additional information**

Your hobbies	Reading, watching TV, singing, gardening
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	1999-01-00 (26 years)
Salary you wish	8500 R per month
How much do you earn now	5000 R per month