



Sithembiso Maseko

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Project coordinator

Customer service representative

Production coordinator

My Positive Points are:

Strong attention to detail and accuracy

Interpersonal skills and team player

Problem Solving

Machanical aptitude

Good manual dexterity

Strong business acumen

Relationship building and negotiation skills

Preferred occupation	Production coordinator Administrative jobs
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Preferred work location	Johannesburg Gauteng
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Contacts and general information about me

Day of birth	1986-05-10 (39 years old)
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Gender	Male
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Residential location	Johannesburg Gauteng
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Telephone number	<i>Information is available only for registered users.</i> Sign in
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Email address	<i>Information is available only for registered users.</i> Sign in
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Work experience

Working period **nuo 2018.05 iki 2021.08**
 Company name Vibramech
 You were working at: Artisan aider
 Occupation Mechanical Engineering apprenticeship
 What you did at this job position? Boiler maker - Fabrication of steel by following blueprints and using straight edges, squares transits and measuring tools

Working period **nuo 2010.05 iki 2014.08**
 Company name Standard Bank of South Africa
 You were working at: Banking
 Occupation Sales representative
 What you did at this job position? Maintain profitable client relationships and developing ambitious sales targets by coordinating and deliver presentations to prospective clients and companies, identify and leverage various opportunities for business development.

Working period **nuo 2008.04 iki 2010.05**
 Company name Standard Bank
 You were working at: Banking
 Occupation Team leader service centre
 What you did at this job position? Communicate company goals, fair practices and deadlines with designated team

Working period **nuo 2005.03 iki 2008.04**
 Company name Standard Bank of South Africa
 You were working at: Banking
 Occupation Customer information Consultant
 What you did at this job position? Create a positive introduction to the bank customers by maintaining a clean and neat branch appearance and energetic attitude and professional appearance of staff

Education

Educational period **nuo 2016.04 iki 2018.05**
 Degree Certificate
 Educational institution Westcol
 Educational qualification Mechanical Engineering N1-N5
 I could work Technical duties

Educational period **nuo 2012.07 iki 2012.12**
 Degree Certificate
 Educational institution Wits University
 Educational qualification Project Management NQF level 6
 I could work Management and project coordinator

Educational period	nuo 2004.03 iki 2005.03
Degree	Certificate
Educational institution	University of South Africa
Educational qualification	Banking Services Advise NQF level 5
I could work	Financial administration

Educational period	nuo 2003.01 iki 2003.11
Degree	Grade 12 / Matric
Educational institution	Senaoane Senior Secondary School
Educational qualification	Matric
I could work	Office admin

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
Afrikaans	basic	good	basic
isiXhosa	very good	very good	good
Sesotho	good	good	basic

Computer knowledge

Microsoft (MS office, MS Excel, MS PowerPoint)

Conferences, seminars

College Student Leadership (Campus Deputy Chairperson) and Exco Member for the overall 6 college campuses

Held Students induction conferences

Attended college committee meetings and stake holder meetings with DHET

Recommendations

Contact person	Mduduzi Brightman Mazibuko
Occupation	Branch Manager
Company	Standard Bank of South Africa
Telephone number	+27 86 012 3000
Email address	brightman.mazibuko@standardbank.co.za

Contact person	Ms. Rachel Mojaki
Occupation	HR Manager
Company	DigiEra Learning
Telephone number	+27 82 483 4768
Email address	rachelmojaki@gmail.com

Contact person	Mr. Manuel Davids
Occupation	Welding Specialist
Company	Vibramech
Telephone number	+27 83 768 6689
Email address	manueldavids@gmail.com

Additional information

Your hobbies	Reading books and learning Cycling Running Horticulture Adventure (camping & hiking)
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2010-06-00 (15 years)
Salary you wish	R15000 R per month
How much do you earn now	R12000 R per month