



# Daphney Ntsewa

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Administration

Record Clerks

Reception

Preferred occupation

Administrators  
Administrative jobs

Operations Clerk  
Administrative jobs

Preferred work location

Johannesburg  
Gauteng

## Contacts and general information about me

Gender

Female

Residential location

Johannesburg  
Gauteng

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

*Information is available only for registered users.*  
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## Work experience

Working period

**nuo 2018.11 iki 2019.02**

Company name

Virgin Active

You were working at:

Receptionists

Occupation

Receptionist

Working period

**nuo 2013.08 iki 2013.11**

Company name

Retailer Brands

You were working at:

Administrators

Occupation

Internal Auditor

What you did at this job position?

Document Controll Administration

## Education

Educational period                      **nuo 2003.02 iki 2008.11**  
 Degree                                      Degree  
 Educational institution                      UP  
 Educational qualification                      Agricultural Sciences

Educational period                      **nuo 2022.02 iki 2022.11**  
 Degree                                      Certificate  
 Educational institution                      Rosebank College  
 Educational qualification                      Higher Certificate in office administration

**Languages**

Language	Speaking level	Understanding level	Writing level
English	fluent	very good	very good

**Computer knowledge**

Microsoft office word Excel Power Point

**Additional information**

Driver licenses                      B Light Vehicle ≤ 3,500kg  
 Salary you wish                      8/10 R per month  
 How much do you earn now                      7500 R per month