

# **Thamsanqa Ngcobo**

Curriculum Vitae (CV)

What job i'm looking for? My positive points

☐ Networking with business partne	rs and customers.
☐ Monitoring the effectiveness of a	ny marketing campaigns.
☐ Meeting with clients face to face	promote the business through presentations.
☐ Conduct assessment of clients' c	redibility
☐ Directed and supervised all activ	ities related to product management incl: promotions, product
documentations,	
launching, packaging and product	campaign/advertising.
☐ Developed, directed and measur	ed the execution of strategic annual/long-term marketing plans ir
order to meet	
and exceed sales and revenue con	nmitments/goals.
Thami is a high-calibre individual w	who understands selling in the business-to-business world; he has
a track record of maximising sales	and profitability through proactive account management.
Also auditing and measuring comp	any compliance and performance in striving for total compliance.
Highly skilled and has an extensive	e experienced, in the following areas:
☐ Complete the General Ledger and	d the Trial Balance
☐ Prepare the Daily Cash Flow Stat	ement
☐ Reconcile the Cashbook and the	Bank statement.
☐ Maintain the Fixed Asset Registe	r and Monthly Management Accounts
Mr Ngcobo plays a significant role	at Mapholoba Connexion.
He also holds the following qualific	ations:
Matric	
N1 - N3 Business Studies	
Certificate In Marketing	
Certificate In Banking	
Higher Certificate In Marketing	
Advance Banking Diploma	
Marketing Management Diploma	
Current - Bachelor Of Accounting S	cience (Bcompt) 2nd year
As a seasoned and accomplished p	professional who has held many previous positions and
qualifications, Thami will ensure th	e company will succeed in delivering service of the highest
quality to satisfy the needs of our	clients.
This experience along with that he	has gained from Nedbank is vital in his ability to carry this
entity. Mapholoba Connexion is in	capable hands.
Preferred occupation	SALES AND MARKETING Finance jobs

Procurement officer Finance jobs

Finance managers

Finance jobs

Preferred work location East Rand

Gauteng

Johannesburg

Gauteng

Pretoria / Tshwane

Gauteng

Midlands KwaZulu-Natal

South Coast (Ugu) KwaZulu-Natal

Mokopane / Potgietersrus

Limpopo

## Contacts and general information about me

Day of birth 1967-07-16 (56 years old)

Gender Male

Residential location East Rand

Gauteng

Telephone number Information is available only for registered users.

Sign in

Email address Information is available only for registered users.

Sign in

## Work experience

Working period nuo 2010 iki 2020

Company name Khumbula Media Connexion)

You were working at: Executive marketing representive

Occupation Account Manager

What you did at this job position? Acting as a key interface between the customer and all

relevant divisions. • Identifying and assessing a client's needs.

• Being a point of contact to priority customers and resolving

any issues that they may have. • Collecting and

communicating customer requirements to all necessary departments • Networking with business partners and customers. • Monitoring the effectiveness of any marketing campaigns. • Meeting with clients face to face promote the business through presentations. • Conduct assessment of clients' credibility • Directed and supervised all activities related to product management incl.: promotions, product documentations, launching, packaging and product

campaign/advertising. • Developed, directed and measured the execution of strategic annual/long-term marketing plans in

order to meet and exceed sales and revenue

commitments/goals.

Working period **nuo 2006.10 iki 2010.09** 

Company name Khumbula Media Connexion

You were working at: Managers

Occupation Senior Financial Controller, HR and Payroll

What you did at this job position?

Human Resources and Payroll HR - • Responsible for the whole administration of Human Resources Function. • Ensure that every employee has a personal file and ensure that all the relevant documents are included in the file. • Assist in the implementation of performance management systems. • Assist in the HR development plan and implementation Payroll - • Enter all fixed employees information on the Employee Basic information • Link employees to the relevant methods of calculation. • Captured the data from the time sheets into the VIP Payroll system • Termination of the resigned staff and entering of the new joiners ensuring that their personal and banking details are correct • Ensure that all salaries are transferred to the employee's accounts on paydayFinance - • Process and capture all Creditors / Debtors payments /receipts. • Check that documents are correct and properly authorised. • Capture invoices ensuring that a correct supplier is credited and that vat/discount is correct and a correct expense account is debited. • Reconcile all Creditors / debtors accounts to statements. • Cashbook updating - Daily • Complete the General Ledger and the Trial Balance • Prepare the Daily Cash Flow Statement • Reconcile the Cashbook and the Bank statement. • Maintain Trial Balance. • Update all Creditor's and Debtor's Balances. • Capture all adjustments and credit notes. • Ensure that payments and receipts have been captured. • Prepare the Debtors / Creditors Age Analysis Reports

Working period **nuo 2004.11 iki 2006.09** 

Company name African Impression Media

You were working at: Finance managers

Occupation Senior Financial Controller

What you did at this job position? Human Resources and Payro

Human Resources and Payroll HR • Responsible for the whole administration of Human Resources Function. • Ensure that every employee has a personal file with all the relevant documents. • Assist in the implementation of performance management systems. • Assist in the HR development plan

and implementation.

#### **Education**

Degree Degree Educational institution UNISA

Educational qualification Batchelor of Accounting Science

Educational period **nuo 2002.01 iki 2002.12** 

Degree Certificate

Educational institution RAU

Educational qualification Advance Banking Diploma

Educational period **nuo 2002.01 iki 2002.12** 

Degree Certificate

Educational institution IMM

Educational qualification Higher Certificate In Marketing

Educational period **nuo 1998.01 iki 1998.12** 

Degree Certificate

Educational qualification Certificate In Banking

Educational period **nuo 1998.01 iki 1998.12** 

Degree Certificate

Educational institution IMM

Educational qualification Certificate In Marketing

Educational period nuo 1994.01 iki 1994.12

Degree Certificate

Educational institution Usizo Technical College)
Educational qualification N1 - N3 Business Studies

Educational period **nuo 1988.01 iki 1988.12** 

Degree Grade 12 / Matric
Educational institution Indala High School

Educational qualification Matric

### Languages

Language	Speaking level	<b>Understanding level</b>	<b>Writing level</b>

English fluent fluent fluent

## **Additional information**

Your hobbies Achievements

1st Runner Up for Initiative, enthusiasm and exceptionally high

standard of word (Nedcor Group Finance)
Employee of the Month (Nedcor Group Finance)

Certificate of Merit for obtaining a distinction in Office Practice

(Usizo Technical)

Driver licenses B Light Vehicle ≤ 3,500kg

Driver license from 2002-03-00 (22 years)

Salary you wish 30000 R per month

How much do you earn now 25000 R per month