



Xolile Nonhlanhla Ndabeni

Curriculum Vitae (CV)

What job i'm looking for? My positive points

IT/End User Computing

Position-data capture, internet, Email,Microsoft Word, Excel, Access and PowerPoint

Preferred occupation

Online data processor

IT, computing jobs

Guards

Security jobs

Miners

Mining jobs

Generals

General jobs

Data capturers

Administrative jobs

Preferred work location

Standerton

Mpumalanga

Witbank

Mpumalanga

Middelburg

Mpumalanga

Contacts and general information about me

Gender

Female

Residential location

Witbank

Mpumalanga

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

[Sign in](#)

Work experience

Working period	nuo 2021.09 iki 2022.08
Company name	Nsongweni Primary School
You were working at:	Administrators
Occupation	Data capture
What you did at this job position?	Database, typing, filing, registration, invitation letter and Email.

Education

Educational period	nuo 2014.01 iki 2014.12
Degree	Grade 12 / Matric
Educational institution	Nqobizazi high school
Educational qualification	Matric
I could work	Unemployed
Educational period	nuo 2017.08 iki 2017.10
Degree	Certificate
Educational institution	Global Project Specialist
Educational qualification	Advance Computer and Cashier
I could work	Unemployed
Educational period	nuo 2020.11 iki 2021.11
Degree	Certificate
Educational institution	Nsingweni Consulting pty ltd
Educational qualification	End User Computing
I could work	Unemployed
Educational period	nuo 2018.07 iki 2019.06
Degree	Certificate
Educational institution	Metro Computech College
Educational qualification	Security Officer Grade E D C
I could work	Unemployed

Languages

Language	Speaking level	Understanding level	Writing level
isiZulu	fluent	fluent	fluent
English	good	very good	good

Computer knowledge

Microsoft Word, Excel, Access, PowerPoint, Internet, Email and Outlook.

Conferences, seminars

March 2022

June 2022

SASAMS workshops

Recommendations

Contact person	MM Ramahanedza
Occupation	Principal
Company	Nsongweni Primary School
Telephone number	0825834502
Email address	maggierams8@gmail.com

Additional information

Your hobbies	Netball and social activities like Facebook and Whatsupp
Driver licenses	None
Salary you wish	6000 R per month
How much do you earn now	800 R per month