



Happiness Asanda Manie

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for retail job, office work as I have office administration level 4 and Management Nated 4 and a drivers license code 10.

I don't choose work as I am a hardworking person and willing to do my best.

Preferred occupation

Generals

General jobs

Cashiers

Retail, store jobs

Receptionist

Administrative jobs

Preferred work location

Embalenhle

Mpumalanga

Contacts and general information about me

Day of birth 1989-12-30 (36 years old)

Gender Female

Residential location Secunda
Mpumalanga

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2013.01 iki 2014.01**

Company name Gert Sibande Tvet College

You were working at: Government jobs

Occupation Receptionist

What you did at this job position? Answering phone calls, emails, assisting students ,attending meetings

| | |
|------------------------------------|---|
| Working period | nuo 2021.02 iki 2021.08 |
| Company name | Unimart |
| You were working at: | Cashiers |
| Occupation | Cashier |
| What you did at this job position? | Helping customers to pay for their grocery *packing grocery |

Education

| | |
|---------------------------|--------------------------------|
| Educational period | nuo 2010.01 iki 2013.01 |
| Degree | Certificate |
| Educational institution | Gert sibande Tvet College |
| Educational qualification | Office administration level 4 |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | good | very good | very good |
| isiZulu | very good | very good | very good |
| Sesotho | good | very good | basic |

Computer knowledge

Microsoft Word,excel,PowerPoint,internet

Additional information

| | |
|--------------------------|-------------------------------------|
| Driver licenses | C1 Heavy Vehicle 3,500kg - 16,000kg |
| Salary you wish | 4000 R per month |
| How much do you earn now | 0.00 R per month |