



# Philile Happines Mhlongo

Curriculum Vitae (CV)

What job i'm looking for? My positive points

when appropriate, Computer skills, Microsoft Office , Microsoft Excel, Spreadsheet, SAP software.

**Preferred occupation** Proactively identify new business opportunities. Actively & Effectively market the company, its products/services to ensure business growth. Supports & motivates the Team to drive sales, service & all the company products. Effectively communicate & set clear expectations on targets required. Manage & supervise the team through effective performance appraisals. Implement/handle disciplinary issues. Conduct manager reviews ensure adherence on company policies/ procedures and values. Ensures that the team follows processes on company compliance for audit-purposes. Ensures that the team is properly trained and developed through talent management, ongoing formal & informal training & coaching & shoulder to shoulder training, using effective development plans focused on both hard & soft skills. Ability to train and develop employees

**Preferred work location** Ability to work independently and effectively in a pressurized environment. High attention to detail. Liaising with different

#### Contacts and general information about me

**Day of birth** 1980-11-30 (45 years old)

**Gender** Female

**Residential location** Piet Retief, Mpumalanga

**Telephone number** Information is available only for registered users.

**place & functional.** Achieve superior customer service & client

**Email address** Information is available only for registered users.

professionally & in real-time. Professionally manage relationships with internal and external clients.

#### Languages

Language	Speaking level	Understanding level	Writing level
English	Excellent	Excellent	fluent

#### Additional information

Training and development & the ability to prioritize tasks, delegating	
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Salary you wish	20000 R per month
How much do you earn now	20000 R per month