



Dineo Makhubela

Curriculum Vitae (CV)

What job i'm looking for? My positive points

RECEPTIONIST

DATA CAPTURE

ADMINISTRATOR

SECRETARY

GENERAL WORKER

Preferred occupation

Learnership

Other jobs

Part time jobs

Part time, weekend jobs

Government jobs

Government jobs

Generals

General jobs

Shop assistants

Retail, store jobs

Housekeeper

Hotel jobs

Receptionists

Hotel jobs

Preferred work location

tembisa

Gauteng

Contacts and general information about me

Day of birth

2000-05-12 (25 years old)

Gender

Female

Residential location

tembisa

Gauteng

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

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Work experience

Working period **nuo 2021.07 iki 2022.04**
 Company name FOLANG MEDICAL CENTRE
 You were working at: Doctors
 Occupation MEDICAL ASSISTANT
 What you did at this job position? TELEPHONE ETIQUET

Working period **nuo 2022.05 iki 2022.09**
 Company name FAMILY HEALTH CARE CENTRE
 You were working at: Doctors
 Occupation RECEPTIONIST
 What you did at this job position? ADMINISTRATION

Education

Educational period **nuo 2013.01 iki 2017.12**
 Degree Grade 12 / Matric
 Educational institution JH MOLOTO HIGH SCHOOL
 Educational qualification NQF4
 I could work YES

Educational period **nuo 2019.01 iki 2021.07**
 Degree Diploma
 Educational institution ROSTEC TECHNICAL COLLEGE
 Educational qualification MEDICAL SECRETARY
 I could work YES

Languages

Language	Speaking level	Understanding level	Writing level
English	good	very good	fluent

Computer knowledge

MICROSOFT WORD

Conferences, seminars

N/A

Recommendations

Contact person AUBRINA SEHLANGU
 Occupation OPTOMETRIST ASSISTANT
 Company SPEC-SAVERS
 Telephone number 0607945938

Additional information

Your hobbies	READING
Driver licenses	None
Salary you wish	4500 R per month
How much do you earn now	00 R per month