



# Thabiso Wayne

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a very dedicated individual, an asset, hardworker.

Recently worked as an admin manager handling all Hr related enquiries, salaries, leave. Handling of accounts both creditors and debtors.

Preferred occupation

Administrators

Administrative jobs

Pickers, packers

Labour jobs

HR intern

Management, human resources jobs

Housekeeper

Hotel jobs

Miners

Mining jobs

Jobs abroad

Jobs abroad

Preferred work location

Durban City

KwaZulu-Natal

## Contacts and general information about me

Gender

Male

Residential location

Ulundi

KwaZulu-Natal

Telephone number

*Information is available only for registered users.*

[Sign in](#)

Email address

*Information is available only for registered users.*

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## Work experience

Working period	<b>nuo 2015.03 iki 2023.02</b>
Company name	Ulundi Supatrade Build it
You were working at:	Managers
Occupation	Admin Manager
What you did at this job position?	Dealing with salaries HR queries, scheduling roaster, safe check handling petty cash. Book keeping.handling of debtors and creditors accounts.

### Education

Educational period	<b>nuo 2014.12 iki 2010</b>
Degree	Grade 12 / Matric
Educational institution	Zwelonke High School

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiZulu	fluent	fluent	fluent
Afrikaans	basic	basic	basic

### Computer knowledge

Very good

### Recommendations

Contact person	Xolile Mthembu
Occupation	Administrative assistant
Company	Ulundi Supatrade Build it
Telephone number	0818597456

### Additional information

Driver licenses	B Light Vehicle $\leq$ 3,500kg
Driver license from	2023-03-00 (1 years)
Salary you wish	12000 R per month
How much do you earn now	10660 R per month