



Nozakhe Mampofu

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm willing to take any job that may be vaccant but I have a administration experience and I am willing to relocate.

Preferred occupation Administrators
Administrative jobs

Preferred work location Eastern Cape

Contacts and general information about me

Gender Female

Residential location East London
Eastern Cape

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **nuo 2020.11 iki 2022.04**
Company name Dignity group insurance company
You were working at: Insurance administrator
Occupation Administrator
What you did at this job position? Capturing new policies

Education

Educational period **nuo 2018.01 iki 2019.11**
Degree Diploma
Educational institution King hintsa tvet college
Educational qualification Business Management
I could work As an Administrator, Shop Assistant and Cashier

Languages

Language	Speaking level	Understanding level	Writing level
isiXhosa	fluent	very good	very good

Computer knowledge

I have a computer skills as was doing computer on studies.

- . Microsoft office
- . Microsoft Word
- . Excel
- . Power point and mailings

Conferences, seminars

N/a

Recommendations

Contact person	Mss V Makade
Occupation	HR Manager
Company	Dignity group insurance company
Telephone number	0838790359
Email address	Hr@dignitygroup.co.za

Contact person	Mrs Thendekwana
Occupation	Lecturer
Company	King hintsa tvet college
Telephone number	0837509883

Additional information

Your hobbies	Reading articles Participating in social activities
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2020-11-00 (5 years)
Salary you wish	+5000 R per month
How much do you earn now	N/a R per month