



# Khanyiswa Boco

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I have a good communications skills

Problem solving

Easy person

Trustworthy

Knowledge of understanding Batho Pele principle

Preferred occupation	Administrators Administrative jobs
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Preferred work location	Johannesburg Gauteng
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## Contacts and general information about me

Gender	Female
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Residential location	West Rand Gauteng
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Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
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Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
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## Work experience

Working period	<b>nuo 2020.11 iki 2023.03</b>
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Company name	Department of community safety
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You were working at:	Administrators
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Occupation	Admnistrataion clerk
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What you did at this job position?	Resume admin duties
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Working period	<b>nuo 2019.09 iki 2020.08</b>
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Company name	Defence force
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You were working at:	Administrators
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Occupation	Admnistrataion clerk investigation officer
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What you did at this job position?	Capturing of cases
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## Education

Educational period	<b>nuo 2014.02 iki 2016.12</b>
Degree	Diploma
Educational institution	Walter sisulu University
Educational qualification	National diploma in policing
I could work	As an fraud investigator

#### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	very good	very good

#### Computer knowledge

Ms word  
Excel  
PowerPoint  
Emails

#### Conferences, seminars

N/a

#### Recommendations

Contact person	Ms Nkhensani chauke
Occupation	Assistant director
Company	Department of community safety
Telephone number	0838422580
Email address	Nhkensa.chauke@gauteng.gov.za
Contact person	Molefe Seshabela
Occupation	Wareant officer
Company	JOHANNESBURG DEFENCE FORCE
Telephone number	078 183 0166

#### Additional information

Your hobbies	Following current affairs Reading books
Driver licenses	B Light Vehicle ≤ 3,500kg
Driver license from	2020-12-00 (5 years)
Salary you wish	R10 000 R per month
How much do you earn now	R60 000 R per month