



# Nonzolo Alie Gqosha

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for admin job i have a little experience in admin i need to learn more since i have done office administration(NCV Level4).

I also need to gain more experience in filing and telephone etiquetes.

Preferred occupation                      Administrators  
Administrative jobs

Preferred work location                      West Coast  
Western Cape

## Contacts and general information about me

Day of birth                                      1990-12-27 (35 years old)

Gender    Female

Residential location                              West Coast  
Western Cape

Telephone number                              *Information is available only for registered users.*  
[Sign in](#)

Email address                                      *Information is available only for registered users.*  
[Sign in](#)

## Work experience

Working period                                      **nuo 2020.12 iki 2021.04**

Company name                                      Chief NZ Mtirara SSS

You were working at:                              Learnership

Occupation    Education Assistant

What you did at this job position?              Photocopying, typing&printing, filing and marking

## Education

Educational period                                      **nuo 2017.01 iki 2019.12**

Degree    Certificate

Educational institution                              King Sabatha Dalindyebo Tvet College

Educational qualification                              NCV LEVEL4

I could work    In Admin and Retail

## Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English  | good           | good                | very good     |
| isiXhosa | very good      | very good           | very good     |
| Sesotho  | good           | good                | basic         |

#### Additional information

|                          |                         |
|--------------------------|-------------------------|
| Driver licenses          | None                    |
| Salary you wish          | R3000-R5000 R per month |
| How much do you earn now | R0.00 R per month       |