



# Fezeka Somti

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am Somti Fezeka, an ambitious and driven person. I thrive on challenges and constantly goal myself, so I have something to strive towards. I have currently enrolled PGCE, so I am a qualified teacher. I also have a national diploma in analytical chemistry.

I have worked as an administrator, lab assistant, school assistant etc. I am currently looking for any kind of job. I am a hard worker, self-motivated, enjoy challenges, computer skills, good time management, work well individually as well as working in a team. Thank you.

Preferred occupation	Lab technician Engineering jobs
	Administrators Administrative jobs
	Teachers Teaching jobs
Preferred work location	Cape Town Western Cape
	Johannesburg Gauteng

## Contacts and general information about me

Day of birth	1993-09-20 (30 years old)
Gender	Female
Residential location	Cape Town Western Cape
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period **nuo 2021.08 iki 2022.04**

Company name SGS

You were working at: Administrators

Occupation Technical Administrator

What you did at this job position? Check registered jobs correctness in respect to sample details, customer details and analysis request. Add appropriate signatories. Keep records of reports completed. Deliver reports to senior administrator for dispatch to customer. Print reports after validation has been done and distribute for signing. Assist with monthly stock count.

Working period **nuo 2020.12 iki 2021.05**

Company name Vuyiseka Secondary School

You were working at: Teachers

Occupation Teachers Assistant

What you did at this job position? Prepare the classroom for teaching and learning and ensure teaching materials are available and ready for use. Prepare marksheets, keeping records and capturing of marks. Assisting educator to manage the behaviour in the classroom. Help learners with their education and social development. Supervise group activities of learners and carry out administrative tasks as required by the school.

### Education

Educational period **nuo 2022.01 iki 2022.12**

Degree Professional Qualification

Educational institution CPUT

Educational qualification Postgraduate certificate education (PGCE)

I could work Teacher

Educational period **nuo 2013.01 iki 2017.12**

Degree Diploma

Educational institution CPUT

Educational qualification National Diploma in Analytical chemistry

I could work Lab technician/ Lab assistant

### Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	very good	good	good

### Computer knowledge

Microsoft office: Microsoft word, Excel, PowerPoint.

**Recommendations**

Contact person	Ms A Dlali
Occupation	Supervisor
Company	SGS
Telephone number	0674016058
Contact person	Ms A Mabaso
Occupation	Teacher
Company	Vuyiseka Secondary School
Telephone number	0678599474

**Additional information**

Your hobbies	Reading Writting Singing Helping Community
Salary you wish	5000-10000 R per month