



Pinkie Jokweni

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am dedicated and highly driven young woman. I am also a fast learner, highly adaptable and always willing to go extra mile to add value and to find ways to improve through continuing exposure to new tasks and practical learning opportunities. I am looking for a growing organisation that will help me grow my profession.

Preferred occupation

Administrators

Administrative jobs

Shop assistants

Retail, store jobs

Teachers

Teaching jobs

Fundraiser

Management, human resources jobs

Government jobs

Government jobs

Preferred work location

Bizana

Eastern Cape

Durban City

KwaZulu-Natal

Port Elizabeth

Eastern Cape

Cape Town

Western Cape

Contacts and general information about me

Day of birth

1999-08-29 (24 years old)

Gender

Female

Residential location

Durban City

KwaZulu-Natal

Telephone number

Information is available only for registered users.

[Sign in](#)

Email address

Information is available only for registered users.

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Work experience

Working period **nuo 2021.01 iki 2022.12**
 Company name Emgodini primary school
 You were working at: Administrators
 Occupation School admin clerk
 What you did at this job position? Dealing with all schools admin work.

Working period **nuo 2019.02 iki 2019.12**
 Company name University of Fort Hare
 You were working at: Trainers
 Occupation Tutor
 What you did at this job position? Tutoring first year students

Working period **nuo 2020.02 iki 2020.11**
 Company name University of Fort Hare
 You were working at: Trainers
 Occupation Tutor
 What you did at this job position? Tutoring second year students

Working period **nuo 2020.03 iki 2021.09**
 Company name Department of education
 You were working at: Training
 Occupation Assistant teacher
 What you did at this job position? Assisting teachers with all the administrative tasks, teaching grade 7 EMS, Technology and English

Working period **nuo 2017.12 iki 2018.06**
 Company name Madiba hardware
 You were working at: Shop assistants
 Occupation Merchandise
 What you did at this job position? Wiping dust from the paints buckets in the store

Working period **nuo 2015.03 iki 2017.09**
 Company name Kideo crèche
 You were working at: Aftercare assistant
 Occupation Aftercare assistant
 What you did at this job position? Looking for kids in the afternoon

Education

Educational period **nuo 2017.01 iki 2017.12**
 Degree Grade 12 / Matric
 Educational institution Nyangilizwe sss
 Educational qualification Matric
 I could work Yes

Educational period **nuo 2018.02 iki 2020.11**
 Degree Degree
 Educational institution University of Fort Hare
 Educational qualification Bachelor of commerce
 I could work Yes

Educational period **nuo 2021.02 iki 2021.11**
 Degree Professional Qualification
 Educational institution University of Fort Hare
 Educational qualification PGCE
 I could work Yes

Educational period **nuo 2019.11 iki 2019.12**
 Degree Certificate
 Educational institution iSabed
 Educational qualification Cashier certificate
 I could work Yes

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
isiXhosa	fluent	fluent	fluent
isiZulu	very good	fluent	fluent

Computer knowledge

Ms word
 Ms Excel
 PowerPoint
 I good computer skills and knowledge

Recommendations

Contact person	Mr Mthakasi
Occupation	Principal
Company	Emgodini primary school
Telephone number	083 6387 053

Contact person	Prof V Mncube
Occupation	Dean
Company	University of Fort Hare
Telephone number	040 6022 448

Contact person	Ms Zondi
Occupation	Principal
Company	Kideo creche
Telephone number	(083) 521-5065

Contact person	Dr S Luggya
Occupation	Lecturer
Company	University of Fort Hare
Telephone number	073 6399 037

Additional information

Your hobbies	Dance, Sport and travelling
Driver licenses	None