



# Kgomotso Kekana

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Good telephone etiquette

Drafting documents

Welcoming clients

Monitoring the gate

Ordering office stationary

Processing payments

Opening and closing files

Preferred occupation

Receptionist  
Administrative jobs

Preferred work location

Pretoria / Tshwane  
Gauteng

Johannesburg  
Gauteng

## Contacts and general information about me

Day of birth

1995-10-16 (30 years old)

Gender

Male

Residential location

Gauteng

Telephone number

*Information is available only for registered users.*  
[Sign in](#)

Email address

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## Additional information

Salary you wish

6500 R per month

How much do you earn now

6000 R per month