



# Nhlaluko Maceke

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am a communications graduate, I am looking for consumer education internship, marketing internship or media relation internship. I am a young independent woman who believe that in order to achieve great things one should work really hard. As a fresh graduate i posses theoritical skills and I am strongly positive that I have the capability to perform the required duties. Should I get this opportunity I am willing to give it my heart and soul because opportunities comes once In a life time.

Preferred occupation	<b>Journalists</b> Media, journalism jobs
	<b>Marketing assistant</b> Ads, marketing jobs
	<b>Administrators</b> Administrative jobs
	<b>Government jobs</b> Government jobs
Preferred work location	<b>East Rand</b> Gauteng

## Contacts and general information about me

Day of birth	2000-01-16 (25 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2022.08 iki 2023.06</b>
Company name	The Aurum institute
You were working at:	Administrators
Occupation	Data capturer( Research Assistant)
What you did at this job position?	Capture data, research about TB, filling, retrieving of files, archiving

### Education

Educational period	<b>nuo 2019.01 iki 2021.12</b>
Degree	Degree
Educational institution	University of Limpopo
Educational qualification	BA Communication Studies
I could work	Communication officer, consumer education, clients service, administration, Event coordinator, social media manager ,secretary data capturing,

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	very good
Sesotho	fluent	very good	very good
Xitsonga	fluent	fluent	fluent
Afrikaans	good	good	basic

### Computer knowledge

Ms Office suite, computer literate. Ability to use PowerPoint presentation tools, Microsoft Word, Excel Spreadsheet, Microsoft Teams.

### Recommendations

Contact person	Dr Edgar Malatji
Occupation	Proffesor
Company	University of Limpopo
Telephone number	0763206201
Email address	edgar.malatji@ul.ac.za
Contact person	SR Louisa Phoko
Occupation	Facility manager
Company	Refentse clinic
Telephone number	0726383902

Contact person	Prof Sherpard Mpofu
Occupation	Professor
Company	University of Limpopo
Telephone number	0734385545
Email address	sherpard.mpofu@ul.ac.za

#### Additional information

Your hobbies	Reading, creating contents on social media, socializing, cooking and creative
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2022-07-00 (3 years)
Salary you wish	6000 R per month
How much do you earn now	00 R per month