

# Mveledzo Mathivha

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

Dear Hiring Sir/Madam

I am a Bachelor of Commerce in law graduate I have a strong work ethic and am a strong, confident male who enjoys his work and takes great pride in it. I am an academic individual who enjoys participating in extracurricular activities. I enjoy keeping myself busy with constructive activities that benefit not only me but also other people.

I am strongly rooted to my religious views, and I always value honesty and integrity. I can describe myself as an ambivert, while I believe in hard work, I also enjoy the fruits of meeting and learning from new people and building positive relations. Respect is one of my strongest characteristics. Respect is important to me no matter what the situation is. Nothing will work unless everyone respects one another and themselves. As a result, I always make sure that respect is one of the things I always bring with me.

I am always on time and well-organized. I take pride in what I do and strive to achieve the goals I set for myself. I make certain that I always set a good example and that I am open to criticism and the fact that I make mistakes. I am a very ambitious and daring person.

With that said, I am available for further communication. I eagerly await your response.

Kind regards

Mveledzo Mathivha

Preferred occupation

Government jobs

Government jobs

Car drivers

Driver jobs

Collections paralegal

Law, legal jobs

Bartenders

Restaurant, bar service jobs

Personal assistant

Administrative jobs

Receptionist Administrative jobs

**Dishwashers** Kitchen jobs

Receptionists Hotel jobs

Part time jobs

Part time, weekend jobs

Preferred work location Pretoria / Tshwane

Gauteng

Klerksdorp North West

Potchefstroom North West

## Contacts and general information about me

Day of birth 2000-08-01 (23 years old)

Gender Male

Residential location Pretoria / Tshwane

Gauteng

Sign in

Sign in

#### **Education**

Educational period **nuo 2018.01 iki 2023.03** 

Degree Degree

Educational institution North-West University

Educational qualification Bachelor of Commerce in Law

I could work Legal firms

### Languages

Language	Speaking level	<b>Understanding level</b>	Writing level
English	fluent	fluent	fluent
Tshivenda	fluent	fluent	fluent
Sepedi	good	good	do not know
isiZulu	basic	good	do not know
Setswana	good	good	do not know

# Computer knowledge

I'm computer literate, I know windows, Microsoft teams, zoom and Excel

Additional information	
Your hobbies	My hobbies include, exercising, playing chess and listening to podcasts
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2020-09-00 (3 years)
Salary you wish	9000 R per month