



Lerato Hazel Martha Banda

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for any job related to Administration Clerk, Receptionist, PA, Data Capturer. I have an Advanced Diploma in Administrative information management. I am good with Microsoft office packages. I am eager, confident and professional. I can work well in a team or alone. I aim to make and be part of a successful team that is directly involved in making the organization a success. I have good communication skills, I am highly organized and I pay attention to detail.

Preferred occupation	Administrators Administrative jobs
Preferred work location	Pretoria / Tshwane Gauteng

Contacts and general information about me

Day of birth	1994-03-19 (31 years old)
Gender	Female
Residential location	Pretoria / Tshwane Gauteng
Telephone number	Information is available only for registered users. Sign in
Email address	Information is available only for registered users. Sign in

Additional information

Salary you wish	10 000 R per month
How much do you earn now	5 000 R per month