



Lesego Mathole

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am a very fast learner,who is willing to start from the bottom and work my way up to the top,I'm a go getter and eager to grasp new skills and everything I need to learn in the company,I work very well with people and I don't mind taking orders.well organised and manage my time well,my computer skills are very good and can utilise them and even learn more when given a chance,I have a driver's license and a computer certificate that I can use to the best of ability in the company

Preferred occupation

Administrators

Administrative jobs

Receptionist

Administrative jobs

Sales representative

Sales jobs

Government jobs

Government jobs

Housekeeper

Hotel jobs

Telemarketers

Sales jobs

Cleaners

Labour jobs

Preferred work location

Johannesburg

Gauteng

Mokopane / Potgietersrus

Limpopo

Port Elizabeth

Eastern Cape

Mbombela / Nelspruit

Mpumalanga

Contacts and general information about me

Gender

Female

Residential location

Pretoria / Tshwane

Gauteng

Telephone number

Information is available only for registered users.
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Email address

Information is available only for registered users.
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Work experience

Working period **nuo 2020.02 iki 2021.04**
 Company name Medshield medical scheme
 You were working at: Other jobs
 Occupation Learnership
 What you did at this job position? Accumulated an NQF level 5 certificate

Education

Educational period **nuo 2021.01 iki 2021.06**
 Degree Certificate
 Educational institution Richfield Graduate Institute Of Technology
 Educational qualification End User Computing
 I could work Receptionist

Educational period **nuo 2020.02 iki 2021.04**
 Degree Certificate
 Educational institution Medshield medical scheme
 Educational qualification Wealth Management NQF level 5
 I could work Administrator

Educational period **nuo 2015.01 iki 2015.12**
 Degree Grade 12 / Matric
 Educational institution Mabothe Senior Secondary School
 Educational qualification Matric certificate
 I could work Learnership

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Setswana	fluent	fluent	fluent
Xitsonga	very good	very good	basic

Computer knowledge

Microsoft office, Microsoft word,excel,outlook,access,PowerPoint and introduction to computers

Additional information

Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2021-01-00 (3 years)
Salary you wish	6000 R per month
How much do you earn now	0000 R per month