



Rorisang Motshologane

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I'm looking for administration work as I have 9 years experience on it or General work because I'm a hard working individual and I'm willing to avail myself immediately.

Preferred occupation Administrators
 Administrative jobs

Generals

Preferred work location Rustenburg
North West

Contacts and general information about me

Day of birth 1993-05-17 (32 years old)

Residential location Rustenburg
North West

Telephone number *Information is available only for registered users.* [Sign in](#)

Email address *Information is available only for registered users.* [Sign in](#)

Work experience

Working period **nuo 2013.09 iki 2018.10**

Company name The International Funerals Society

You were working at: Cashiers

Occupation **Cashier**

What you did at this job position? Filling, Answering calls, Selling policies,Data capturing and Receiving payments

Working period **nuo 2018.10 iki 2022.02**

Company name Royal coffins and casket

You were working at: **Store Manager**

Occupation Store manager and supervisor

What you did at this job position? Selling coffins and caskets,data capturing, receiving payments, answering calls ,filling,stock taking and salary payments

Working period	nuo 2022.04 iki 2023.04
Company name	Everest Funerals
You were working at:	Administrators
Occupation	Client services Consultant
What you did at this job position?	Receiving payments, claims, answering calls, selling policies, data capturing, arranging funerals and filling

Education

Educational period	nuo 2010.01 iki 2010.12
Degree	Grade 12 / Matric
Educational institution	Boitekong secondary school
Educational qualification	National senior certificate

Languages

Language	Speaking level	Understanding level	Writing level
Setswana	fluent	fluent	fluent
English	very good	very good	very good
isiZulu	very good	very good	basic

Computer knowledge

I know Microsoft office and I'm familiar with Easipol system

Recommendations

Contact person	Mrs J Modise
Occupation	Site manager
Company	The International Funerals Society
Telephone number	0145929333
Contact person	Mrs D Pilane
Occupation	Supervisor
Company	Everest Funerals
Telephone number	0723758781

Additional information

Your hobbies	Staying indoors and exploring new things
Driver licenses	C1 Heavy Vehicle 3,500kg - 16,000kg
Driver license from	2020-01-00 (6 years)
Salary you wish	R8 500 R per month
How much do you earn now	R6000 R per month