

# **Buyile Shirley Sithole**

Curriculum Vitae (CV)

#### What job i'm looking for? My positive points

Am looking for Human Resource internships, Administration jobs, Receptionist and also in Retail.

I am a capable young and energetic person with unlimited knowledge always willing to learn, relevant favourable qualities to perform the job competently and effectively.

I am an ambitious, goal driven person who is intelligent diligent and hardworking lady who loves challenges and wiling to learn new things every day. I am able and willing to work under pressure to deliver and achieve set goals. I have patience, a good team player as well as well as ability to build and maintain good working relationships.

I am good problem-solving and tackling problems head-on. Furthermore, I believe that my skills can play a vital role in any organization

Preferred occupation HR intern

Management, human resources jobs

Receptionist Administrative jobs

Preferred work location Mbombela / Nelspruit

Mpumalanga

### Contacts and general information about me

Day of birth 2000-08-18 (25 years old)

Gender Female

Residential location Mbombela / Nelspruit

Mpumalanga

Telephone number Information is available only for registered users.

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#### **Education**

Educational period **nuo 2019.01 iki 2022.12** 

Degree Diploma

Educational institution Tshwane University of Technoly

Educational qualification National Diploma in Public Management

Languages

Language Speaking level Understanding level Writing level

English fluent fluent fluent SiSwati fluent fluent fluent

# Computer knowledge

Microsoft Word

PowerPoint

Excel

## **Additional information**

Your hobbies Reading

Gym

Driver licenses None

Salary you wish 4500 R per month

How much do you earn now 3500 R per month