



Buyile Shirley Sithole

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Am looking for Human Resource internships, Administration jobs, Receptionist and also in Retail.

I am a capable young and energetic person with unlimited knowledge always willing to learn, relevant favourable qualities to perform the job competently and effectively.

I am an ambitious, goal driven person who is intelligent diligent and hardworking lady who loves challenges and willing to learn new things every day. I am able and willing to work under pressure to deliver and achieve set goals. I have patience, a good team player as well as ability to build and maintain good working relationships.

I am good problem-solving and tackling problems head-on. Furthermore, I believe that my skills can play a vital role in any organization

| | |
|-------------------------|----------------------------------|
| Preferred occupation | HR intern |
| | Management, human resources jobs |
| | Receptionist |
| | Administrative jobs |
| Preferred work location | Mbombela / Nelspruit |
| | Mpumalanga |

Contacts and general information about me

| | |
|----------------------|---|
| Day of birth | 2000-08-18 (23 years old) |
| Gender | Female |
| Residential location | Mbombela / Nelspruit |
| | Mpumalanga |
| Telephone number | <i>Information is available only for registered users.</i> Sign in |
| Email address | <i>Information is available only for registered users.</i> Sign in |

Education

| | |
|---------------------------|---------------------------------------|
| Educational period | nuo 2019.01 iki 2022.12 |
| Degree | Diploma |
| Educational institution | Tshwane University of Technoly |
| Educational qualification | National Diploma in Public Management |

Languages

| Language | Speaking level | Understanding level | Writing level |
|----------|----------------|---------------------|---------------|
| English | fluent | fluent | fluent |
| SiSwati | fluent | fluent | fluent |

Computer knowledge

Microsoft Word
PowerPoint
Excel

Additional information

| | |
|--------------------------|------------------|
| Your hobbies | Reading Gym |
| Driver licenses | None |
| Salary you wish | 4500 R per month |
| How much do you earn now | 3500 R per month |