



# Nokulunga Makhoba

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am looking for jobs that are related to my qualifications as well as customer service related jobs. My positive points are Customer Service, knowledge of MS office applications such as Microsoft outlook, Microsoft Word ,I have good communication skills and strong sense of command, I am good when working in a team and by myself.

### Preferred occupation

**Receptionist**  
Administrative jobs

**Filing clerk**  
Administrative jobs

**Advertising**  
Media, journalism jobs

**Hotel managers**  
Hotel jobs

**Receptionists**  
Hotel jobs

**Cashiers**  
Retail, store jobs

**Marketing managers**  
Ads, marketing jobs

**Financial planning consultant**  
Finance jobs

### Preferred work location

**East Rand**  
Gauteng

**Johannesburg**  
Gauteng

**Durban City**  
KwaZulu-Natal

## Contacts and general information about me

Day of birth 1989-09-14 (34 years old)

Gender Female

Residential location Gauteng

Telephone number *Information is available only for registered users.*  
[Sign in](#)

Email address

Information is available only for registered users.

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### Work experience

Working period	<b>nuo 2022.07 iki 2022.08</b>
Company name	Alurdar Holdings (PTY) LTD
You were working at:	Operations Clerk
Occupation	Operations assistant
What you did at this job position?	Filling up Bidding Documents for submission to companies or municipalities who have open bids , Responding to daily requests from clients via email, discussing work with the team using teams chats or video calls,

### Education

Educational period	<b>nuo 2018.07 iki 2018.09</b>
Degree	Diploma

### Additional information

Salary you wish	R7000 R per month
How much do you earn now	000 R per month