



Nokulunga Makhoba

Curriculum Vitae (CV)

What job i'm looking for? My positive points

I am looking for jobs that are related to my qualifications as well as customer service related jobs. My positive points are Customer Service, knowledge of MS office applications such as Microsoft outlook, Microsoft Word ,I have good communication skills and strong sense of command, I am good when working in a team and by myself.

Preferred occupation

Receptionist
Administrative jobs

Filing clerk
Administrative jobs

Advertising
Media, journalism jobs

Hotel managers
Hotel jobs

Receptionists
Hotel jobs

Cashiers
Retail, store jobs

Marketing managers
Ads, marketing jobs

Financial planning consultant
Finance jobs

Preferred work location

East Rand
Gauteng

Johannesburg
Gauteng

Durban City
KwaZulu-Natal

Contacts and general information about me

Day of birth 1989-09-14 (36 years old)

Gender Female

Residential location Gauteng

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address

Information is available only for registered users.

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Work experience

| | |
|------------------------------------|--|
| Working period | nuo 2022.07 iki 2022.08 |
| Company name | Alurdar Holdings (PTY) LTD |
| You were working at: | Operations Clerk |
| Occupation | Operations assistant |
| What you did at this job position? | Filling up Bidding Documents for submission to companies or municipalities who have open bids , Responding to daily requests from clients via email, discussing work with the team using teams chats or video calls, |

Education

| | |
|--------------------|--------------------------------|
| Educational period | nuo 2018.07 iki 2018.09 |
| Degree | Diploma |

Additional information

| | |
|--------------------------|-------------------|
| Salary you wish | R7000 R per month |
| How much do you earn now | 000 R per month |