



Lindokuhle Monica Magagula

Curriculum Vitae (CV)

What job i'm looking for? My positive points

Cleaner
General worker
Typist
Receptionist
Personal assistant
Administration
Secretary
Call Center Agent
Clerk
Front Desk Agent
Filing clerk

Positive things about me

I'm very kind.im a hard worker. I'm very organized. I know how to manage time well.i speak very well.im trustworthy.

I'm very responsible.im good at understanding the situation. I can be very loyal and I'm very generous.

Preferred occupation

Receptionists
Hotel jobs

Cleaners
Labour jobs

Secretaries
Administrative jobs

Miners
Mining jobs

Customer care agent
Administrative jobs

Preferred work location

Secunda
Mpumalanga

Bethal
Mpumalanga

Ermelo
Mpumalanga

Kriel
Mpumalanga

Hendrina
Mpumalanga

Middelburg
Mpumalanga

Empuluzi
Mpumalanga

Piet Retief
Mpumalanga

Other Mpumalanga
Mpumalanga

Contacts and general information about me

Day of birth	1993-01-09 (33 years old)
Gender	Female
Residential location	Piet Retief Mpumalanga
Telephone number	<i>Information is available only for registered users.</i> Sign in
Email address	<i>Information is available only for registered users.</i> Sign in

Work experience

Working period	nuo 2021.11 iki 2022.08
Company name	Harmony Park Combined School
You were working at:	Government jobs
Occupation	Assistant E-Cadre
What you did at this job position?	Helping children who needs extra help.with class works and homeworks. Supporting teachers managing class behavior and their Administration tasks.

Education

Degree	Diploma
Educational institution	Business Bureau And Scientific computer College
Educational qualification	Diploma in Administration And Secretary
I could work	Government jobs.Mining.Private Company

Educational period	nuo 2013.01 iki 2013.11
Degree	Grade 12 / Matric
Educational institution	Magwegwana Secondary School
Educational qualification	Certificate
I could work	Government jobs.Mining.Private Company

Languages

Language	Speaking level	Understanding level	Writing level
English	very good	very good	very good
isiZulu	fluent	fluent	fluent
SiSwati	basic	fluent	basic

Computer knowledge

Typist

Emailing

Online searching

PowerPoint

Word processing

Recommendations

Contact person	M.J.NYANDENI
Occupation	Principal
Company	Harmony Park Combined School
Telephone number	0178260937
Email address	Harmonyschool@73gmail.com

Additional information

Your hobbies	Watching television Reading Listening music Cleaning
Driver licenses	None
Salary you wish	6500 R per month
How much do you earn now	4000 R per month